

AGENDA

Meeting: Melksham Area Board
Place: Melksham United Church
Date: Wednesday 13 February 2019
Time: 7.00pm

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), direct line 01249 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115

Wiltshire Councillors

Cllr Pat Aves, Melksham North
Cllr Hayley Illman, Melksham Central
Cllr Jonathon Seed, Summerham and Seend (Vice-Chairman)

Cllr Roy While, Melksham Without South
Cllr Jon Hubbard, Melksham South (Chairman)
Cllr Phil Alford, Melksham Without North

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

	Time
<p>1 Chairman's Welcome, Introduction and Announcements <i>(Pages 1 - 10)</i></p> <p>Chairman's Announcements:</p> <ul style="list-style-type: none"> • Polling District and Polling Place Review • Special Schools Consultation • Children's Centres Consultation on proposals to develop the community model • Market Place consultation recap 	7:00pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes <i>(Pages 11 - 18)</i></p> <p>To confirm the minutes of the meeting held on Wednesday 7 November 2018</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
<p>5 Melksham Community Campus update</p>	
<p>6 A350 Farmers Roundabout schedule</p> <p>Stephen Wilson - Highway Improvement Officer, Wiltshire Council</p>	
<p>7 National Armed Forces Day <i>(Pages 19 - 22)</i></p>	
<p>8 CCG RUH Maternity Transformation Consultation</p> <p>Sarah Maclennan - Wiltshire CCG</p>	

9 **Area Board sub groups** (Pages 23 - 70)

Melksham Wellbeing Group – Cllr Aves

- To include any Wellbeing grants

Community Area Transport Group – Cllr While

- To include recommendations to the Area Board

Local Youth Network – Cllr Hubbard

- To include any youth grants

10 **Youth Intervention project - Community Foster Care**

Community Foster Care will provide an overview of their plan to deliver an intervention project for young people in the Melksham area

11 **Written Partner Updates** (Pages 71 - 76)

To receive any written updates from the following partners:

- Community Area Partnership
- Wiltshire Police
- Dorset & Wiltshire Fire and Rescue Service
- NHS Wiltshire/Clinical Commissioning Group
- Healthwatch Wiltshire
- Melksham Town Council
- Parish Council Nominated Representatives
- Melksham Chambers of Commerce
- Melksham Senior People's Forum
- Older Persons Champion
- Young Melksham
- Trans Wilts Cic

12 **Grant Funding** (Pages 77 - 100)

The Area Board members are asked to consider applications to the Community Area Grants scheme. *Full details of all grant applications are contained in the agenda pack*

13 **Public questions**

Members of the public are invited to ask questions relating to Area Board business

14 **Close**

9:00pm

Agenda Item 1

Chairman's Announcements

Subject:	Polling District and Polling Place Review
Web contact:	committee@wiltshire.gov.uk

The Electoral Registration and Administration Act 2013 requires Wiltshire Council to undertake regular reviews of both polling districts and polling places within its area. **The Polling District and Polling Place Review is distinct from the Electoral Review of Wiltshire Council which will determine a pattern of electoral divisions.**

A polling district is a geographical sub-division of an electoral area, (an electoral area being a UK Parliamentary constituency, a European Parliamentary electoral region, a parish, parish ward or an electoral division).

A polling place is the building or area in which polling stations will be selected by the Returning Officer. A polling place within a polling district must be designated so that polling stations are within easy reach of all electors from across the polling district.

The purpose of such a review is ensure that all electors have reasonably practicable facilities for voting and that polling places are reasonably accessible to electors who are disabled.

A programme of work has been scheduled to gather, analyse and consult upon relevant information and recommendations for revised polling districts. Further information is available [here](#).

Representations from councillors, residents and parish councils should be submitted to committee@wiltshire.gov.uk before the end of February 2019.

Chairman's Announcements

Subject:	Statutory Consultation opens on vision for special schools
Web contact:	specialschools@wiltshire.gov.uk

Wiltshire Council is welcoming the views of parents, carers, pupils, staff and the public on its vision to transform special needs education. The statutory consultation into the future vision for special schools in Wiltshire is now online. People are encouraged to send in their views on the council vision to transform special needs education.

The council proposes to invest £20m in a new centre of excellence for pupils with special needs and disabilities. It will be developed at Rowdeford near Devizes to match the excellent facilities at Exeter House, Salisbury. The vision means that the schools at Larkrise, Trowbridge, and St Nicholas, Chippenham and Rowdeford will close in 2023.

It is proposed that the three schools will be closed and replaced by a new special school which will be developed and established in accordance with Department for Education (DfE) Guidance "Opening and closing maintained schools: statutory guidance for proposers and decision-makers" (November 2018). All capital costs will be met by Wiltshire Council.

Consultation responses are invited until 1 March 2019, comments are invited via:

- [The Council's Consultation website](#)
- Email to specialschools@wiltshire.gov.uk
- At information surgeries in the schools
- At open meetings for parents/carers run by Wiltshire Parent Carer Council (WPCC) which will be advertised on their [website](#)

The purpose-built and amply-equipped school will address the need for an additional 220 SEND places for Wiltshire while providing:

- Great teaching from well-trained, caring specialist dedicated staff
- The right facilities and support – hydro-pools, sensory rooms, physio, open outdoor space, speech and language therapy and family care
- Strong community links with cafes, community gardens and public playing Fields
- Closer links between SEND schools, and greater support for all mainstream Schools
- Links with specialist nurseries offering children with special needs seamless attention from very small to teenage years
- Good road routes to both sites which are central to the home locations of children and young people with SEND with space to expand

Chairman's Announcements

The final decision on the vision for SEND will be made at Wiltshire Council's cabinet meeting in March after completion of the consultation.

A Vision for Special Education in Wiltshire



Wiltshire Council is proud and pleased to announce a bright new future for children with special educational needs.

We propose a bold investment of around £20m in two new centres of excellence in the county – purpose-built and amply equipped, giving our children a better start in life than ever before.

The new and extended campuses are proposed for Rowdeford, near Devizes, and Exeter House, Salisbury.

The new direction for SEND in Wiltshire will mean keeping Rowdeford at Rowde, St Nicholas at Chippenham, and Larkrise, Trowbridge, open until the new schools are completed in autumn 2023.

All the pupils and staff teams from Larkrise and St

Nicholas will come together in the new, purpose-built modern school at Rowdeford, Rowde, from 2023.

The buildings at Larkrise and St Nicholas are past their prime, out of date and need replacing.

They no longer meet Department for Education guidelines on space.

They don't have enough outdoor green areas for children to play and learn in the fresh air.

We also need a new vision because the numbers of children we care for is rising, and the money we have to pay for it is falling.

But this is not about saving money.

The investment means we are committing more to special education needs.

Not less.

Our vision targets our budget to provide a better education and a better experience for our children.

This vision is based on three years of consultation with families, schools and communities. It offers a future where we concentrate the best facilities, the best teaching, and the best learning environment in specialist locations in the north and south of the county, rather than only being available in some parts of Wiltshire.

It means our expertise and experience can be applied in greater strength with greater purpose and greater focus across two centres, reaching out to all schools.

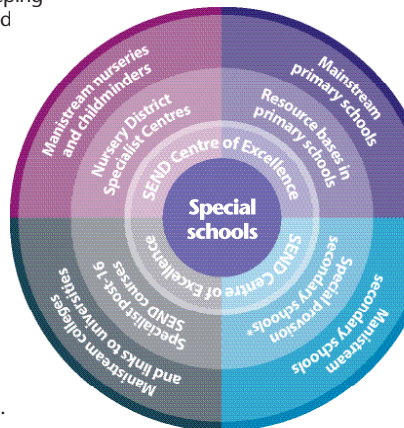
It might mean a little more travel time for some children.

For many it could mean less.

For all, it will promise a better education, better life chances, and better outcomes. It also assures:

- great teaching from well-trained, well-paid, caring, specialist and dedicated staff
- the right facilities and support: hydro-pools, sensory rooms, physio, open outdoor space, speech and language therapy, family care
- strong community links – with cafés, community gardens and public playing fields
- attractive, comfortable, child-scale buildings - safe, friendly, calm and engaging places with wide corridors and lots of natural light
- closer links between SEND schools and neighbouring mainstream schools. Each have resources the others can benefit from
- links with specialist nurseries, offering children with special needs seamless attention from the time they are tots to their teenage years
- both sites are on good road routes, central to the home locations of children and young people with SEND and with space to expand.

We look forward to discussing our vision with parents, families and schools.



Chairman's Announcements

Subject:	New proposals to build on successful community model for children's centre services
Web contact:	http://www.wiltshire.gov.uk/council-democracyconsultations

Wiltshire Council is asking for people's views on proposals to expand its successful model of providing children's centre services in local community venues.

More vulnerable families are being reached as many of the services for under 5s are now provided at the heart of communities.

Currently the services are provided in a mix of venues, including dedicated buildings or community sites such as libraries, church halls and community centres. More people are also accessing information online so future provision will have to meet that need.

Latest figures show on average 83% of the activities that children's centre services run are already held in community venues. In Cricklade this is 92% and in Longfield all activities are held in the community or parents' homes.

Now Wiltshire Council is keen to expand the successful model by finding more community spaces including halls, libraries, campuses and leisure centres. People are being consulted on alternative venues so underused buildings can be closed and more sessions can be held for children and families in well-used community sites. The services for families with under 5s provide a range of support and advice around parenting, home learning environment, domestic abuse support, employment and training opportunities and healthy lifestyles.

Children's centre services would continue to work in collaboration with health visiting and midwifery and other colleagues who support housing and employment. There would also be a greater emphasis on providing help earlier for families before they reach crisis point.

Due to reductions in funding to the council, we are having to look at funding for all services. We have worked with children's centre services providers The Rise Trust and Spurgeons, to identify underused buildings to ensure that frontline services to our families are protected. They have helped provide an overall picture of which centres are best used and where new community venues can be found. The centres which are part of the consultation are: Cricklade, Pewsey, Mere, Salisbury City, Trowbridge Longfield and Westbury White Horse.

If these proposals are accepted Cricklade, Pewsey, Westbury and Trowbridge Longfield would be offered to onsite childcare providers to expand to offer much needed additional childcare. Mere will be offered back to the school and the lease will be surrendered on Salisbury City which is rarely used as services are offered in the Methodist church next door as it is a far better space.

The consultation is available at <http://www.wiltshire.gov.uk/council-democracy-consultations> and will run from 23 January until 20 March 2019 with a report due to go to cabinet later this spring.

**WILTSHIRE COUNCIL
MELKSHAM AREA BOARD**

February 2019

Melksham 'Market Place' consultation

1. Purpose of the Report

To update members on the consultation session delivered on Wednesday 7th November with the attendees of the Melksham Area Board.

2. Background

Following discussions with local residents and community groups, the Melksham Area Board delivered an open consultation on the use of the Market Place. The objective was to understand how this new public space could be best used for events and activities, and what equipment would be useful to enable this to happen.

The Area Board was keen to use this feedback to facilitate an enhanced use of the space in the future, making it more appealing and a more valuable community asset.

3. Feedback

The questions asked of the members of the public at the meeting were:

1. What facilities or equipment are needed?
2. How would this support activities?

The feedback to the consultation can be seen within the table below. The feedback is provided in order of that most frequently suggested.

Table 1 - Feedback at Melksham Area Board

Facilities/ equipment	Activities
Gazebos/ marquees (2)	An improved events space (4)
Outdoor cinema/ large screen (2)	Help support/ promote groups normal day to day activities (3)
Mics/ PA equipment (2)	Music/ Dance festivals (3)
Year-round green plants/ trees (2)	Charity events stalls
More seating (2)	Outdoor café
Market Sheds	Busking
Band stand	Summer fetes
Outdoor seating for a stage/ theatre	Outdoor art exhibition
Outdoor giant snakes and ladders	Poetry
Astroturf	Speakers corner
Exhibition stands	Promote assembly hall activities
Noticeboards	Xmas Markets
Interactive maps	Continental markets
Boules facility	Artisan food fair
Netball/ Badminton court	Art Trail
Historical points of interest	
Urgent signposting	

(Number in brackets illustrates the volume of tables who provided this feedback)

4. Recommendations

- (1) That the area board notes the Market Place consultation update report.
- (2) That Councillors consider options to support the improved usage of the Market Place based on the responses provided and other community feedback.

Report Author: Rhys Schell, Melksham Community Engagement Manager
 Tel: 01225 716752
 E-Mail: rhys.schell@wiltshire.gov.uk

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Melksham United Church, 4 High St, Melksham, SN12 6JU
Date: 7 November 2018
Start Time: 7.00 pm
Finish Time: 9.35 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail)
kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Phil Alford, Cllr Pat Aves, Cllr Hayley Illman, Cllr Jon Hubbard (Chairman),
Cllr Jonathon Seed (Vice-Chairman) and Cllr Roy While

Wiltshire Council Officers

Rhys Schell – Community Engagement Manager
Kevin Fielding – Democratic Services Officer

Town and Parish Councils

Bulkington Parish Council – Calum Ogilvie
Melksham Town Council – Terri Welch & Mike Sankey
Melksham Without Parish Council – Teresa Strange & Paul Carter
Seend Parish Council – Sue Bond

Partners

Office of the Police & Crime Commissioner – Jerry Herbert
Transwilt's Cic – Graham Ellis
Melksham Community Area Partnership – Phil McMullen
Melksham Seniors – Brian Warwick

Total in attendance: 70

46	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everybody to the Melksham United Church for the meeting of the Melksham Area Board.</p> <p>The following Chairman's Announcement contained in the agenda pack was noted:</p> <ul style="list-style-type: none"> • Balloon and lantern releases • Wiltshire Council – focusing on the future • Melksham Campus update
47	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Inspector Andy Fee – Wiltshire Police</p>
48	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Wednesday 5 September 2018 was confirmed as the correct record
49	<p><u>Declarations of Interest</u></p> <p>Agenda Item No.10 Melksham Young Persons Project Update. Cllr Jon Hubbard – (Chairman of Young Melksham who were a possible procurement provider for the Melksham Young Persons Project).</p>
50	<p><u>Introduction of the new Deputy Police & Crime Commissioner</u></p> <p>Jerry Herbert introduced himself as the new Deputy Police & Crime Commissioner.</p>
51	<p><u>Melksham leisure offer</u></p> <p>A comprehensive power point presentation was given by Louise Cary - Head of Community Development, Wiltshire Council and Keith Love-Evans - Places Leisure which gave an overview of the work done to date on accommodating local leisure services and user groups following the closure of Christie Miller Sports Centre.</p>

	<p>Points made from the floor included:</p> <ul style="list-style-type: none"> • That local residents now had to go out of Melksham to enjoy their leisure and recreation activities. • That some football teams were still looking for new homes to play matches in Melksham. • That the booking station at the Blue Pool was inadequate for the number of users that now wanted to use the pool and gym. • That users needed to be kept informed of what was happening. • Concerns over how long the Christie Miler site would remain boarded up and the site disposed of. <p>The Chairman thanked Louise Cary and Keith Love-Evans for their presentation.</p>
52	<p><u>Melksham WW1 Exhibition and Commemorative Tree Planting</u></p> <p>Beth Thomas from Melksham Remembers outlined the WW1 Exhibition that was to be held at the Town Hall on Saturday 10th and Sunday 11th November.</p> <p>There was also be a brief update on the WW1 commemorative community tree planting. Over 10,000 trees would be planted across Wiltshire before the 11 November 2018.</p> <p>The Chairman thanked Lisa Ellis and everybody involved for making the project such a success.</p>
53	<p><u>Consultation on use of Market Place</u></p> <p>Attendees of the meeting were given the opportunity to have table discussions on events and activities that residents would like to see in the Melksham Market Place.</p> <p>It was agreed that the feedback from the table discussions would be feedback to a future Area Board meeting.</p>
54	<p><u>Introduction to the Melksham Local Area Coordinator</u></p> <p>Vicky Lofts – Public Health Team, Wiltshire Council introduced Matthew Billingham as the new Melksham Local Area Coordinator.</p> <p>Points made included:</p>

	<p>A new way of working alongside people of all ages living with disabilities, mental health issues, older people and their families/carers to:</p> <ul style="list-style-type: none"> • Build and pursue personal vision for a good life. • Stay strong, safe and connected as contributing citizens. • Find practical, non service solutions to problems wherever possible. • Build more welcoming, inclusive and supportive communities. <p>There are three levels of support available through Local Area Coordination. These are:</p> <ul style="list-style-type: none"> • Short term support, information, advice and connections that help build individual and family resilience – helping people to stay strong and not need services wherever possible. • Walking alongside people and families who require longer term support to build their vision for a good life, resilience and reduce need for, or dependency on, formal services wherever possible. • Building relationships and partnerships to nurture more welcoming, inclusive and supportive communities. <p>The Chairman thanked Vicky Lofts and Matthew Billingham for their presentation.</p>
55	<p><u>Melksham Family Learning Festival 2018</u></p> <p>Rhys Schell - Melksham Community Engagement Manager provided a brief review of the 2018 Melksham Family Learning Festival which was held between 15 October and 11 November.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That a total of 38 free, family activities had taken place. • 28 activities responded thus far with feedback. • That some 857 participants were involved in those activities to date. • Options to build on this programme for future years. • Thanks for Melksham Town Council, Tesco Bags of Help Scheme and all the participating partners and venues.

	<p>The Chairman thanked Rhys Schell for his hard work in organising this successful event.</p>
56	<p><u>Melksham Young Persons Project Update</u></p> <p>Cllr Phil Alford gave a brief update on the Area Board young persons intervention project.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That project funding of up to £10k had been agreed at the last Melksham Area Board meeting. • That there was a procurement opportunity for local organisations who work with young people. • Applications were open until Friday 16 November 2018. <p><i>Note: That Cllr Jonathon Seed was in the chair for this agenda item as Cllr Jon Hubbard had declared an interest – (Chairman of Young Melksham, who were potential procurement providers).</i></p>
57	<p><u>Bath Clean Air Zone</u></p> <p>Cllr Jon Hubbard and Cllr Jonathon Seed outlined plans by Bath and North East Somerset Council who had advertised their intention to introduce a Clean Air Zone in Bath.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Formal consultation launched and closes 26 November 2018. • That BaNES, along with another 27 local authorities were required by Government to produce a Clean Air Plan that improved air quality in the shortest possible time. • That BaNES was proposing to charge £9 for higher emission, non-compliant cars, taxis and LGVs/vans and £100 for higher emission, non-compliant buses, coaches and HGVs • That there was a potential impact on West Wiltshire and it's towns and communities. • That a full briefing note was included in the agenda pack.

58	<p><u>Area Board sub groups</u></p> <p>Melksham Wellbeing Group – Cllr Aves</p> <p>The minutes of the Melksham Wellbeing Group meeting dated 22 October 2018 were noted.</p> <p>The following Wellbeing grants were agreed:</p> <ul style="list-style-type: none"> • Age Friendly Business project - £500.00 • Arts Together – Melksham Group £1,500.00 <p>Community Area Transport Group – Cllr While</p> <p>The minutes of the Community Area Transport Group meeting dated 18 October 2018 were noted with the following recommendations to the Area Board:</p> <ul style="list-style-type: none"> • To close issues the following issues: 5131, 5381, 5040, 5718, 5750, 6087, 6167, 6166, 6170, 6173, 6284, 6323, 6326, 6362 and 6424. • Issue 3340 (Coronation Road, 20mph) – to approve funding of up to £5,000.00 towards this project. • To add the following issues to the Priority Schemes list: 6055 and 6574
59	<p><u>Written Partner Updates</u></p> <p>Written updates were received from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police • NHS Wiltshire/Clinical Commissioning Group • Healthwatch Wiltshire • Melksham Town Council • Melksham Without Parish Council • Broughton Gifford Parish Council • Trans Wilts Cic <p>The Chairman thanked all partners for their updates</p>
60	<p><u>Grant Funding</u></p> <p>The Area Board members are asked to consider eight applications to the Community Area Grants scheme:</p>

	<p>Decision Atworth Village Hall and Recreation Ground Committee awarded £1,000 for Improved Heating and Insulation in the village hall.</p> <p>Decision Atworth Parish Council awarded £499 for new benches for the village of Atworth.</p> <p>Decision Melksham Without Parish Council awarded £1,250 for Age Friendly Community Outdoor Seating Project.</p> <p>Decision Read Easy Melksham awarded £500 for Read Easy Melksham. Lap Top and Printer for the Coordinator.</p> <p>Decision Seend Lye Recreation Field awarded £3,000 for Seend Lye Recreation Field Play Area Equipment Replacement.</p> <p>Decision Seend Parish Council awarded £400 for WW1 Commemorative Bench.</p> <p>Decision Bulkington Parish Council awarded £700 for Storage of Emergency Planning Equipment.</p> <p>West Wiltshire Group of the Ramblers Association requesting £3,723 for Bowerhill to Seend stile upgrade to kissing gates. <i>Note: This application was deferred until the February 2019 meeting where it was hoped the application would have been granted some funding from Melksham Without Parish Council and Seend Parish Council.</i></p>
61	<p><u>Public questions</u></p> <p>The Older Peoples Champion advised that he was still trying to sort out a section of the Melksham cemetery to be made available for Muslim burials.</p> <p>Cllr Jon Hubbard advised that he would follow up this matter.</p>
62	<p><u>Close</u></p>

Community participation in National Armed Forces Day 2019 events

Aim:

The project's aim is to enable communities from around Wiltshire to engage with and participate in the activities around the National Armed Forces Day event in Salisbury in June 2019 and a request for funding from the Melksham Area Board.

Executive Summary:

The Community Engagement Manager, along with the Library Heritage and Arts Team, will work to deliver three projects that will require community involvement and provide a lasting legacy following the events.

- Social media photograph campaign as part of the event launch
- Community art tapestry project to be displayed at the event in June
- Human poppy world record attempt at the event in June

Funding will be requested from area boards to support each of the three projects as outlined below in this report.

Benefits:

This project directly addresses both Wiltshire Council's and the Melksham community area local priorities including:

- Combatting loneliness and isolation
- Improve our mental health
- Provide more activities for older people
- Provide positive activities for young people
- Improving affordable access to arts and cultural activities
- Increasing volunteering and providing skills
- Creating a lasting legacy for National Armed Forces Day 2019

Proposal:

- ***Social media photograph campaign as part of the launch of the National Armed Forces Day 2019***

Community members will be encouraged to take pictures that show what the armed forces mean to them within Wiltshire, and to post them on social media sites such as Twitter, Instagram and Facebook using the hashtags #SalisburyNAFD and (e.g.) #Melksham

Each community engagement manager will capture 5-10 images in their community area including a NAFD official flag.

As well as promoting the event, the images will be used to create a collage for display at the events in June. The collage design will be something that represents the armed forces and the communities support for them.

- ***Community art tapestry project to be displayed at National Armed Forces Day 2019***

Wiltshire Council will commission an artistic lead to work with community groups in each of the 18 community areas, identified by Community Engagement Managers, to create a tapestry, which will be combined together to form one larger piece to be displayed at the event in June. This will create a lasting legacy for the event which can be displayed around the county at Libraries, Campuses and Hub and future events.

- **Human poppy world record attempt**

Community members will be encouraged to come to Salisbury on the Sunday of the weekend of events to participate in a “human poppy”. This will be created by providing participants with a coloured poncho and arranging them into the shape of a poppy (see image below).

The aim of this will be to break the World Record for the largest ever human poppy which is currently 2,567 people. We aim to get between 3,500 and 4,000 people to take part. This could involve providing transport from around the county by putting on coaches from each community area to ensure the event is inclusive and anyone can take part.

In order to officially break the world record there is a significant amount of impartial monitoring required by Guinness. There will be costs involved in this and other parts of the attempt which are outlined below.



Funding:

Funding is requested from Melksham Area Board for aspects of the project as outlined in the table below.

Item	Amount
1/18 th of the cost of commissioning artistic lead for the community art project and tapestry	£200.00
1/18 th of the cost of 4,000 ponchos of various colours	£300.00
Cost of 1 x 28 seater coach from Melksham community area on Sunday 30 June 2019	£500.00
1/18 th of the cost of equipment, resources and security to support participants of human poppy	£500.00
Total	£1,500.00

Broad Time scales:

The project will run from now until the weekend of Events around National Armed Forces Day on Saturday 29 June 2019. Below are broad timescales to complete the project

Task Name	Start Date	End Date
Agree funding from Community Area Boards	November 2018	February 2019
Social media photograph campaign		
Community photos taken and posted on SM	February 2019	March 2019
Collage created	April 2019	May 2019
Community Art project		
Commission artistic lead to work with Community Areas to create tapestry	December 2018	February 2019
Artistic lead work with communities to create tapestry	February 2018	May 2019
Human Poppy		
Promotion of event by CEMs/Communications team at Wiltshire Council	November 2018	June 2019
Logistics confirmed and booked – transport, ponchos, security arrangements etc	November 2018	May 2019

Recommendation:

That Melksham Area Board

- I. Notes the report and supports the Community Participation in National Armed Forces Day 2019 events project as outlined above
- II. Supports the proposal and considers contributing funding towards the costs of the local element of the project.

Report to Melksham Area Board
Date of meeting 13.01.2019
Title of report Melksham Wellbeing Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Health and Wellbeing Group.

Applicant	Amount requested	Health and Wellbeing Group recommendation
Melksham Community Meals	£3000.00	£Up to £2,000 (with conditions)
Melksham Seniors	£700.00	

1. Background

The recommendation from the Health and Wellbeing Group has been made in accordance with the following guidelines:

- **Health and Wellbeing Groups Spending Guidelines**

Members of the Health and Wellbeing Group have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2018/2019 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to be assured that carers, older and/ or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

3. Environmental & Community Implications

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

- 4.1. Melksham Area Board was allocated £7700

4.2. The Melksham Area Board Health and Wellbeing Funding balance for 2018/19 is £1,704.

4.3. All decisions must fall within the Health and Wellbeing Funding allocated to Melksham Area Board.

4.4 If funding is awarded in line with the Health and Wellbeing recommendations outlined in this report

1. Legal Implications

There are no specific legal implications related to this report.

2. Human Resources Implications

There are no specific human resources implications related to this report.

3. Equality and Inclusion Implications

Ensuring that Community Area Boards and Health and Wellbeing Groups fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

4. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Engagement Manager has assessed this application agreed it meets safeguarding requirements.

5. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
Melksham Community Meals	Melksham Community Meals	Melksham Community Meals	£3,000.00
<p>Project description To provide a regular meeting place to enjoy a good quality meal and good company at a reasonable price</p> <p>Our aim is to: Help make Melksham an Age Friendly town Help to reduce social isolation and loneliness Improve mental health and wellbeing of people within the community</p>			
<p>Recommendation of the Health and Wellbeing Group To provide £1,000 worth of support funding with the following conditions. They were:</p> <ul style="list-style-type: none"> - A bank account was formally opened by the group - The Town Council supported the project - The funding only be awarded when the service starts <p>A further £1,000 was proposed to be awarded from the 2019/2020 budget with the following conditions:</p> <ul style="list-style-type: none"> - Subject to the Wellbeing funding being devolved to the group from Wiltshire Council - Subject to 6 months of operation 			

Application ID	Applicant	Project Proposal	Requested
Melksham & District Seniors	Melksham & District Seniors	Community outreach initiative	£700.00
Project description			
<p>This Forum 55+ initiative is designed to combat social isolation and loneliness, promote individual activity, enable interactivity across the various parishes and communities that comprise the Greater Melksham District and promote intergenerational communication.</p> <p>This outreach program entails a Road Show stopping off at Parish and Village Halls to create awareness of what activities are available in the area and at the same time request attendees to state what activities they would like participate in, whether existing or new activities. To encourage public participation we will issue ID Cards to those over 55 that can be used to obtain service or purchase discounts of upto 10% from the participating businesses.</p>			
Recommendation of the Health and Wellbeing Group			
<p>That the application meets the grant criteria and is approved for the amount of £700.00 from the 2018/19 budget.</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author Rhys Schell, Melksham Community Engagement Manager
rhys.schell@wiltshire.gov.uk

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	JAMES LAW
Organisation	MELKSHAM & DISTRICT FORUM 55+
Address	11 DEVONSHIRE PLACE, MELKSHAM, SN12 7DW
Phone number	07845430035
Email address	lawfj@sky.com

2. Amount of funding required from the Area Board:

£0 - £1000	700
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	NO

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

MELKSHAM & DISTRICT COMMUNITY OUTREACH INITIATIVE

6. Project summary: (100 words maximum)

Beginning January 2019 & in line with Melksham’s Age Friendly objectives, Melksham & District Seniors Forum 55+ (called Forum 55 throughout), is concerned about the increasing incidence of isolation among our older citizens. This has become more prevalent in the outlying villages & communities exasperated by the current reductions in services and public transport availability. Melksham Town has a wide array of social activities with over 40 active clubs and associations, many of which are out of the reach of the parishes due to publicity and logistic issues. To combat this proven danger to health and wellbeing Forum 55 has decided to embark upon practical ways to reduce its incidence and effects during a phased

outreach program merged in with our SW Seniors Grant Tea & Talk Program in cooperation with and advice from other local programs

7. Which Area Board are you applying to?

Melksham

8. What is the Post Code of the place where your project is taking place?

various

9. Please tell us which themes best describe your project:

- | | |
|------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Intergenerational projects | <input type="checkbox"/> Heritage, history and architecture |
| <input checked="" type="checkbox"/> Older People Support/Activities | <input checked="" type="checkbox"/> Inclusion, diversity and community spirit |
| <input checked="" type="checkbox"/> Carers Support/Activities | <input type="checkbox"/> Environment, recycling and green initiatives |
| <input checked="" type="checkbox"/> Promoting physical and mental wellbeing | <input checked="" type="checkbox"/> Sport, play and recreation |
| <input checked="" type="checkbox"/> Combating social isolation | <input type="checkbox"/> Transport |
| <input checked="" type="checkbox"/> Promoting cohesive/resilient communities | <input type="checkbox"/> Technology & Digital literacy |
| <input checked="" type="checkbox"/> Arts, crafts and culture | <input type="checkbox"/> Other |
| <input type="checkbox"/> Safer communities | |

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

This Forum 55+ initiative is designed to combat social isolation and loneliness, promote individual activity, enable interactivity across the various parishes and communities that comprise the Greater Melksham District and promote intergenerational communication

How many older people/carers do you expect to benefit from your project?

Current F55+ activities attract from 30 to 60 at our film club, 15 to 25 at the Riverside Thursday Club, 20 to 30 at the Forest Community Centre Monday Club and special activities such as Older Persons Day, Christmas Parties and Community events attract hundreds. However we need to attract participation of the outlying communities and anticipate increasing numbers by at least 50.

How will you encourage volunteering and community involvement?

This outreach program entails a Road Show stopping off at Parish and Village Halls to create awareness of what activities are available in the area and at the same time request attendees to state what activities they would like participate in, whether existing or new activities. To encourage public participation we will issue ID Cards to those over 55 that can be used to obtain service or purchase discounts of upto 10% from the participating businesses.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

Forum 55+ does not charge entry fees to any activity but does have a donation box at most events but there is no pressure on anyone to donate. Where possible we will revert back to our previous transport arrangements and utilize the local volunteer bus service. In cases where the numbers are small or individuals require wheel chair accessible taxis these will be arranged in advance.

How will you work with other community partners?

This is a fundamental foundation stone of our outreach project. We will work closely with other local groups, charities and clubs to ensure that we are able to offer participants the best of what activities are available in Greater Melksham. In particular our outreach program will cooperate with Young Melksham to increase intergenerational communication, cooperation and understanding. Each Parish has community groups and activities and our program will encourage cross boundary participation and cooperation.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

F55+ has a long standing policy regarding safeguarding. As evidence of this we have a management committee member who is licensed and experienced in the area of safeguarding who will be attending each outreach venue.

All F55+ paid staff such as those providing exercise classes & dance and our program facilitators from Wiltshire Users Network (WSUN) and our volunteers are versed in and kept up to date in respect of our safeguarding responsibilities

Ultimate responsibility for safeguarding lies with Mo Hatter who is a Management Committee member and qualified & experienced in the field. Mo reports directly to the F55+ Chair Jim Law in respect of all matters relating to Safeguarding

12. Monitoring your project.

How will you know if your project has been successful? *required field

F55+ has hired the services of WSUN to (a) Measure Outcomes and (b) Produce a report on the efficacy of the outreach program stating statistics and anecdotal data. This report will be made available to Grantors

Project specific financial accounting will be scrutinized and reported upon by a qualified person – Sheila Pickett and a report will be made available to Grantors

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will terminate on 15 December 2019

14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost?

Whilst this project is integral to the overall F55+ program it is organized as a stand alone project but its outcomes will affect our overall program menu in 2020

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£ 1286.10

Total Expenditure:

£ 1290.52

Surplus/Deficit for the year:

£ 4.42-

Free reserves currently held:

(money not committed to other projects/operating costs)

£ 0

Why can't you fund this project from your reserves:

Our committed reserves of £1956 are ring fenced for the provision of 12 months currently scheduled and delivered activities including Film Club, Monday Club, Thursday Club and special events

15b. Project Finance:

Total Project cost £ 3400

Total required from Area Board £ 700

Expenditure £2150 Income £1450 Tick if income confirmed

NB. If your organisation
reclaims VAT you should
exclude VAT from the
expenditure

(Planned Income [help](#))

(Planned project costs [help](#))

Facilitator/Outcomes	500	H&W(MAB)	700	<input type="checkbox"/>
Printing & Advertising	245	MWPC	500	<input type="checkbox"/>
Transport	100	SW FOUNDATION	950	<input checked="" type="checkbox"/>
Hall Hire	294	Volunteers	1250	<input checked="" type="checkbox"/>
Materials & ID Cards	301			<input type="checkbox"/>
Refreshments	300			<input type="checkbox"/>
Accounting	60			<input type="checkbox"/>
Contingency	300			<input type="checkbox"/>
Volunteers	1250			<input type="checkbox"/>
				<input type="checkbox"/>
Total	3400	Total	3400	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

financial year? *required field

NO

No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

Melksham

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

I will make available on request the organisation's **latest accounts**

Constitution:

I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

I will make available on request evidence of ownership of buildings/land

I will make available on request the relevant planning permission for the project.

I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Susan Mortimer
Organisation	Melksham Community Meals
Address	6 Webbs Close Melksham SN12 7PA
Phone number	01225 899152
Email address	s.mortimer52@btinternet.com

2. Amount of funding required from the Area Board:

£0 - £1000	
£1001 - £5000	£3000
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

4. If yes, please state why this project cannot be funded from the Parish Precept?

N/A

5. Project title?

Melksham Community Meals

6. Project summary: (100 words maximum)

To provide a regular meeting place to enjoy a good quality meal and good company at a reasonable price

7. Which Area Board are you applying to?

Melksham

8. What is the Post Code of the place where your project is taking place?

SN12 6ES

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input checked="" type="checkbox"/> Inclusion, diversity and community spirit
<input type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

Our aims and objectives is to provide a regular meeting place to enjoy a good quality meal and good company at a reasonable price. In doing so we will:

- Help make Melksham an older people friendly town.
- Help to reduce isolation, loneliness of older people.
- Improve mental health and well being of people within the community.

How many older people/carers to do you expect to benefit from your project?

150 directly
100 indirectly

How will you encourage volunteering and community involvement?

Build on relationship with local press. Using existing community links. Encouraging volunteering through D of E and employment support projects using existing community links. Using local people in community as gatekeepers to encourage involvement and participation.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

Assessable venue
Wide advertising through variety of mediums
Keep costs low
Use community gatekeepers to promote the service.

How will you work with other community partners?

Range of existing statutory, voluntary and community partners through promotion, ^{a direct} ~~direct~~ contact and gatekeepers.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

Our trustees take safeguarding very seriously and are in the process of developing a safeguarding policy and process. All staff and volunteers will be ~~DBS~~ checked and the chair of trustees will act as safeguarding lead.

12. Monitoring your project.

How will you know if your project has been successful? *required field

The project has been running for well over twenty years and been well attended. Melksham is an older friendly town so has the infrastructure to support this project, there is also a growing population that will benefit from this project.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will seek a range of grants from trusts and foundations and seek local sponsorship. Do fundraising events

14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost?

N/A

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

N/A New organisation

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

New organisation

15b. Project Finance:

Total Project cost £32000 plus set up costs.

Total required from Area Board £3000

Expenditure £28000 Income £32000 Tick if income confirmed

NB. If your organisation ^{plus rent} reclaims VAT you should exclude VAT from the expenditure (Planned Income help) (Planned project costs help)

				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
Total		Total		

see attached. see fr budget

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

financial year? *required field No

Yes

Propose set up charitable organization to continue to provide the service
 Foundation model with 4 Trustees - Jane Butler advised
 Meals to be served on most busiest days Wednesday Friday Sunday

Employ Elvy and Sue for preparing of meals
 Volunteers for Setting up tables and Waitressing about 16 would be enough for
 fortnightly volunteering

Income and Expenditure for year ended 31st January 2020

Income		* no of meals	per meal	
Meals (note 1)	£ 31,200	5100	£6.12	100%
Dance donations (note 2)	£ 1,000			
Grants (note 6)				
	<u>£ 32,200</u>			
Expenditure				
Staff costs (note 3)	£ 18,500	5100	£3.63	59%
Rent (note 4)	£ -			
Catering (note 5)	£ 7,800	5100	£1.53	25%
Public liability	£ 300			
Accountancy	£ 1,000			
Stationery	£ 100			
	<u>£ 27,700</u>			
Surplus of income before rent	<u>£ 4,500</u>		<u>£0.96</u>	16%

Meals provided 48 out of 52 weeks per year

*Number of meals prorata on Melksham News figures 5754 £35,000 is approx 5,100

No ✓

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

N/A

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

I will make available on request the organisation's **latest accounts**

Constitution:

I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

I will make available on request evidence of ownership of buildings/land

I will make available on request the relevant planning permission for the project.

I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...



I confirm that the information on this form is correct, any award received will be spent on the activities specified.

S. Mortimer
Melksham Community Meals
9th January 2019.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Melksham CATG - Date of meeting: 7th February 2019			
1.	Attendees and apologies			
	Present:			
	Apologies:			
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Melksham Area Board meeting on the 7 th November 2018.	CATG to note.	
3.	Financial Position			
		Current working balance, less commitments previously agreed, stands at £7,149.78 (see Appendix 1).	Area Board to note.	Roy

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

4.	Top 5 Priority Schemes			
a)	4966 – Seend High Street - crossing facility at Church Walk	Invoice has been issued to the Parish Council.	To recommend to the Area Board that this Issue be closed.	Rhys
b)	5726 – A361 Seend Bell crossroads – request for a review of the junction in the interest of road safety.	Work Complete and an invoice has been issued to the parish Council.	To recommend to the Area Board that this Issue be closed.	Rhys
c)	4960 – Broughton Gifford – Traffic Management at Bishop’s Seat	Drawings and schedules have been passed to legal team ahead of public consultation, which is due to commence on 15 February. The objection period will end on 11 March.	Area board to note	Roy
d)	4975 – Steeple Ashton – request for drop kerbs	Invoice has been issued to the Parish Council.	To recommend to the Area Board that this Issue be closed.	Rhys
e)	Issue 3340 Melksham Coronation Road area – request for 20 mph limit	Ball park estimate is £13,000 - £15,000 to be split 3 ways with CATG, Town Council and Area Board paying 1/3 each. An engineer has been appointed and schedules are being prepared for public consultation.	Area board to note	Roy
5.	Other Priority schemes			
a)	5824 – Atworth Bradford Road junction with Coronation Road – request for new Children warning sign	Invoice has been issued to the Parish Council.	To recommend to the Area Board that this Issue be closed.	Rhys

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	6055 – Broughton Gifford – request for Gateway features at the 3 entrances to the village.	The Parish have indicated that they would fund up to 50% of this project, although the cost is not yet known. Site meeting between the Parish Council and Highways scheduled for 01/02/19 cancelled due to adverse weather conditions. Meeting to be re-arranged.		
c)	6574 – Broughton Gifford, Mill Lane – request for measures to control freight movement	The Parish have indicated that they would fund up to 1/3 of this project. Highways has considered a revised signing scheme. See Briefing Note included as Appendix 2. A ball park estimate for this project is in the region of £3,300.		
6.	New Requests / Issues (issues can be viewed in full from Area Board section on Wiltshire Website)			
a)	6048 – Melksham Forest Area – request for Bus Shelter at Church Lane Chapel Stop	Melksham Town Council deferred bus shelter improvement projects until more information is available on proposed changes to bus services in the area. Update from Town Council:		
b)	6386 – C20 Seend to Worton nr Bulkington junction – speeding concerns	Issue submitted by the Parish Council An order has been placed by Highways to upgrade the signs at this junction and these are due to be installed before the end of the financial year.	Agreed to leave this issue live whilst work is undertaken.	
c)	6527 – Outmarsh – request for direction signs to Air Ambulance HQ.	Issue considered by Melksham Without Parish Council. The Parish raise no objections to signs being provided,		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>although they are unable to make a contribution towards this.</p> <p>Since the last meeting the Traffic Regulation Order of the Bus Gate has been amended to permit access for vehicles with a maximum gross weight exceeding 38 tonnes requiring access to the Wiltshire Air Ambulance (WAA) HQ.</p> <p>Results of vehicle monitoring, prior to and after the opening of WAA site are now available. Monitoring took place close to St George's Road junction at Semington (Site A) and at Outmarsh, south of the WAA access road (Site B).</p> <p>Vehicle movements per day Site A: Before = 2465 – After = 2080</p> <p>Vehicle movements per day Site B: Before = 330 – After = 390</p> <p>Semington PC allege abuse of Bus Gate. To be discussed at CATG.</p>		
d)	6586 linked with 6587 – A350 Farmers Roundabout and Town Centre – concerns about congestion / air quality and lack of maintenance	<p>Issues sent to Town Council for consideration.</p> <p>Wiltshire Council have not undertaken air quality monitoring in Melksham. Town Council seeking clarity on the criteria needed for monitoring to take place.</p>		
e)	6602 – A3102 Lowbourne nr Union Street junction – safety concerns at the Puffin Crossing	<p>Issue sent to Town Council for consideration.</p> <p>Collision data from most recent 6 year period (to May 2018) records 2 personal injury collisions. Collision 1 (July 2014, 01:30 hrs), pedestrian using crossing struck by vehicle, slight injuries sustained. Collision 2 (October 2015 07:50), cyclist</p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>using crossing struck by vehicle. Cyclist had not activated the pedestrian phase of the signals, serious injuries sustained.</p> <p>Town Council consider this to be a low risk area and that the position of the crossing is appropriate.</p>		
f)	6650 linked with 6652 and 6662 – Seend High Street – concerns about speed, volume and ability to cross the road to reach bus stops	<p>Issues considered by the Parish Council.</p> <p>The Parish are sympathetic to the concerns but they are of the opinion that the supporting information supplied by the issue raisers lacks detail.</p> <p>A metro count has been ordered to monitor speeds opposite to The Manor House / Lye Field. Results awaited.</p>	Area Board to note	Roy
g)	6697 – Atworth Mead Park – request to extend the double yellow lines	<p>Issue submitted by the Parish Council</p> <p>The CATG does not wish to contribute towards this project. If the parish wish to contribute approx. £2,500 then this could potentially be done.</p> <p>Parish Council to advise how they would like to proceed.</p>		
h)	6711 – Melksham Church Lane – request to extend the double yellow lines	<p>Issue sent to the Town Council for consideration</p> <p>The Town Council have written to the resident to advise that the situation will be monitored for 6 months. The Issue will be reviewed at the CATG meeting in May.</p>	Area Board to note	Roy
i)	6720 – Melksham The Spa – inconsiderate parking across private driveways	<p>Issue submitted by the Parish Council</p> <p>Access protection markings have been installed by Highways.</p>	To recommend to the Area Board that this Issue be closed.	Rhys

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

j)	6763 Broughton Gifford Melksham Lane – speeding concerns near The Bell	New Issue submitted by the Parish Council. PC request a metro count.		
k)	6764 Broughton Gifford The Street – speeding concerns by Hollybrook House	New Issue submitted by the Parish Council. PC request a metro count.		
l)	6834 Melksham Hazelwood Road – speeding concerns	New Issue submitted to the Town Council for comment.		
m)	6914 A350 Beanacre – request for ground socket to assist SID deployment	New Issue submitted by the Parish Council For discussion by CATG		
n)	6927 Steeple Ashton. Acreshort Lane – request for Playground warning signs	New Issue submitted by the Parish Council For discussion by CATG		
o)	6932 Steeple Ashton, Newleaze – request for dropped kerbs	New Issue submitted by the Parish Council. For discussion by CATG		
p)	6986 A365 Shaw Hill – request for new footway, south of Norrington Lane	New Issue submitted by the Parish Council For discussion by CATG		
7.	Other items			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)	Melksham - Shurnhold and Dunch Lane	Highways to produce a report on the proposals including the comments that have been received from the town and parish. This will now be carried over to 2019/20 due to other work priorities.	Area Board to note.	Roy
b)	Pavement and Footway Improvement Scheme	Melksham has been allocated £7,934.83 of revenue money for this purpose. Update from Andy on the availability of the unspent (£1,710.43) for other work:		
c)	Community Speed Watch	Rodger Fooks is the new Community Speed Watch Co-ordinator for Wiltshire. Rodger can be contacted on rodger.fooks@wilts.pnn.police.uk . Alternative contact via communityspeedwatch@wilts.pnn.police.uk	CATG to note	All
d)	Metro Counts	All future requests and enquiries should be made via Roadsafetydriving@wiltshire.gov.uk	CATG to note	All
e)	SID Deployment	A revised deployment procedure for SIDs has been released (see Appendix 3) and should be followed by all Town and Parish Council operators.	CATG to note	All
8.	Date of Next Meeting: 9 May 16:00 hrs - to be confirmed			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Melksham Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

3. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£XXXX**

4. Legal Implications

4.1. There are no specific legal implications related to this report.

5. HR Implications

5.1. There are no specific HR implications related to this report.

6. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

7. Safeguarding implications

8. Recommendations to the Melksham Area Board

8.1 –

Melksham CATG expenditure 2018 / 19 as of 14/01/19

Budget £13,225 + £15,036.41 c/fwd = £28,261.41

Scheme	Estimate	CATG Commitment	Expenditure	Projected Spend
Melksham Church St car park dropped kerbs	£2,500.00	£1,749.30	£2,623.80 Final	£2,623.80
Seend High St Crossing Facility	£5,200.00	£2,863.78	£4,295.67 Final	£4,295.67
Steeple Ashton drop kerbs	£4,900.00	£2,780.76	£4,170.76 Final	£4,170.76
Broughton Gifford The Street / Bishops Seat	£5,562.00	£nil	£0,000.00	£5,562.00
Whitley Top Lane Bus Stop Hard Standing	£3,628.00	£2,418.52	£3,628.00 Final	£3,628.00
Seend Bell Crossroads Safety Scheme	£30,000.00	£6,000.00	£49,465.11 Final	£49,465.11
A365 Bowerhill Nameplate	£320.00	£nil (costs recovered)	£nil	£nil
Atworth Bradford Road Children warning sign	£275.00	£177.70	£266.54 Final	£266.54
Sandridge Lane, Single Track Road sign	£80.00	£80.00	£79.85 Final	£79.85
Melksham Coronation Road 20 mph	£15,000.00	£5,000.00	£0,000.00	£15,000.00
Totals	£67,465.00	£21,070.06	£64,529.73	£85,091.73

Budget £28,261.41

Projected Spend £85,091.73

Balance -£56,830.32

Contributions – PTO

Current Balance £7,149.78

Contributions

Melksham Church St car park	£833.00	Melksham Town Council – invoice issued
Seend High St Crossing Facility	£1,431.89	Seend Parish Council – invoice issued
Steeple Ashton Drop kerbs	£1,390.00	Steeple Ashton Parish Council – invoice issued
Broughton Gifford The Street	£5,562.00	Section 106 money
Whitley Bus Stop	£1209.26	Melksham Without Parish Council – invoice issued
Seend Bell Crossroads	£6,000.00	Seend Parish Council – invoice issued
Seend Bell Crossroads	£37,465.11	Local Safety Scheme Fund - Funds transferred
Atworth Children warning sign	£88.84	Atworth Parish Council – invoice issued
Melksham Coronation Rd 20 mph	£5,000.00	Melksham Town Council – invoice upon completion
Melksham Coronation Rd 20 mph	£5,000.00	Melksham Area Board – Funds to be transferred upon completion
Total	£63,980.10	

Briefing Note for Melksham CATG

Area Board Issue 6574 – Mill Lane, Broughton Gifford – Request for Width Limit to control movement of large vehicles.

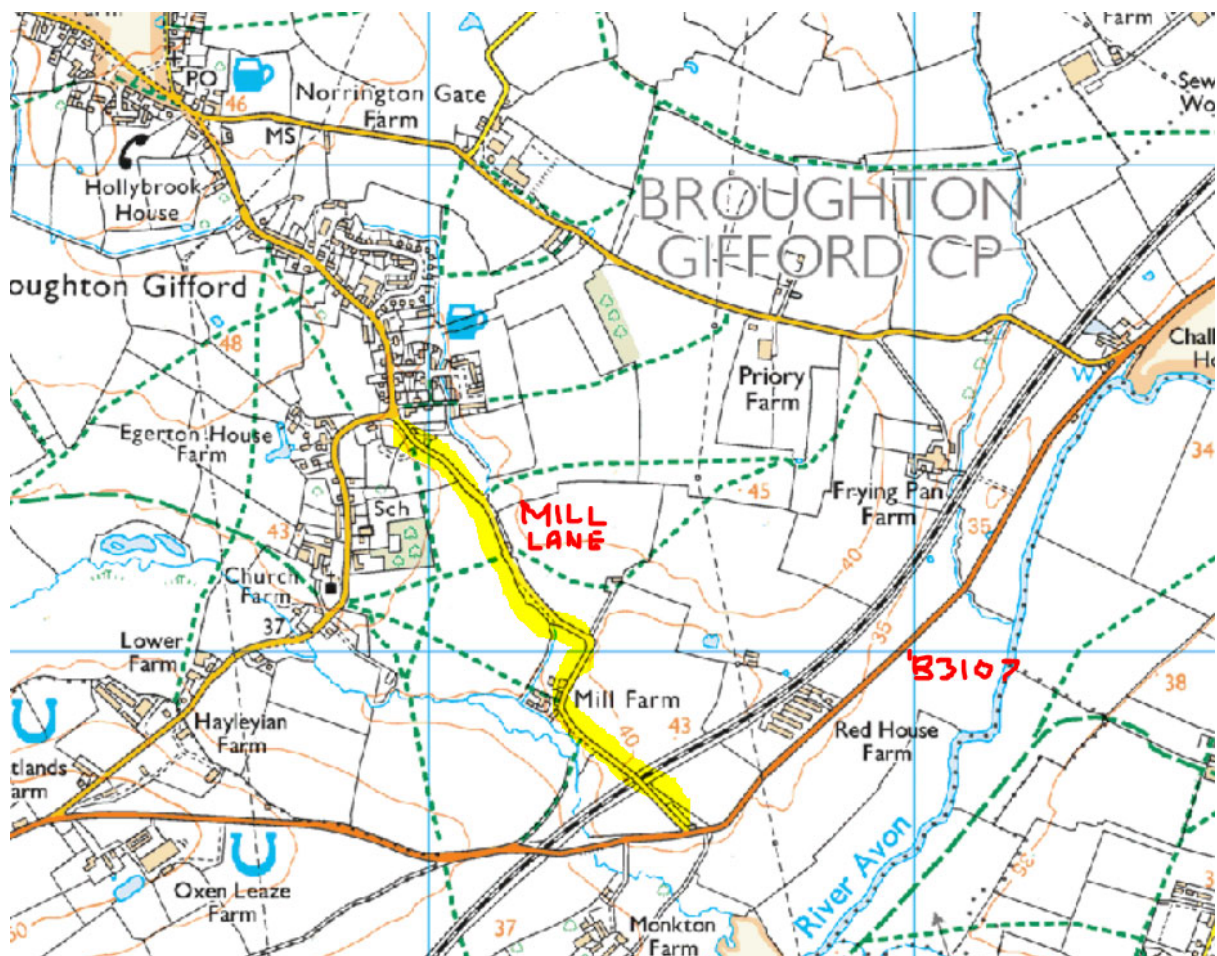
Background

Mill Lane is situated off the B3107, between Melksham and Holt. The route is predominantly single track with no formal passing places provided. There are no footways and there is no street lighting provision.

It is one of three routes giving access to Broughton Gifford village from the B road, although there are no direction signs posted to indicate access to the village. The lane also serves a small number of private dwellings. It is subject to the National Speed Limit although speeds are contained by the layout of the road and there is also a 7.5 tonne prohibition of Heavy Goods Vehicles in force. There is an exemption to allow access to properties along the lane, but not to gain access to the village centre.

It is suggested that some SAT NAV devices indicate Mill Lane as the preferred route to the village from Farmers Roundabout at Melksham.

Whilst it is not appropriate to promote width and weight limits over the same route, the CATG has asked that we consider signing improvements to help alleviate the situation.



Current Sign Provisions

At the junction of Mill Lane and B3107, there are regulatory signs to indicate the prohibition of Heavy Goods Vehicles, although the signs facing traffic on the B road do not comply with the regulations. There is no advance warning of the weight limit along the main route. See images below dated August 2016 (foliage has since been cleared).

Eastbound



Westbound



Recommendations

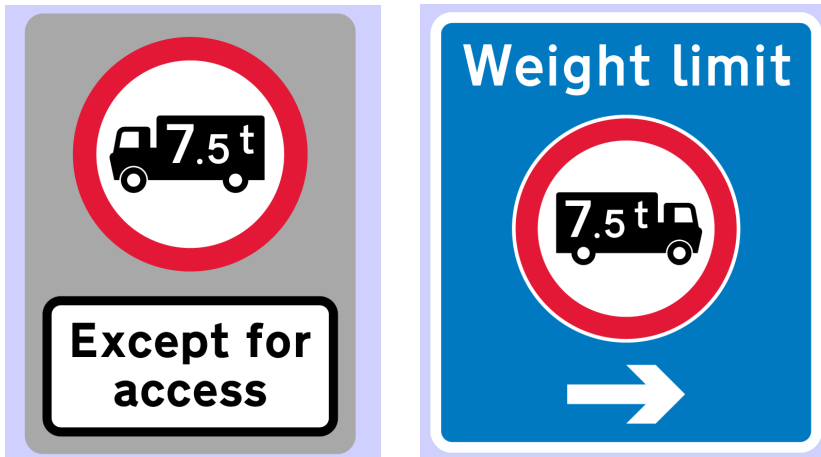
In simplistic terms it is felt that giving clearer warning of the weight limit ahead and signing improvements on the alternative route for HGVs should result in a reduction of large vehicles using the lane.

The improvements should include:

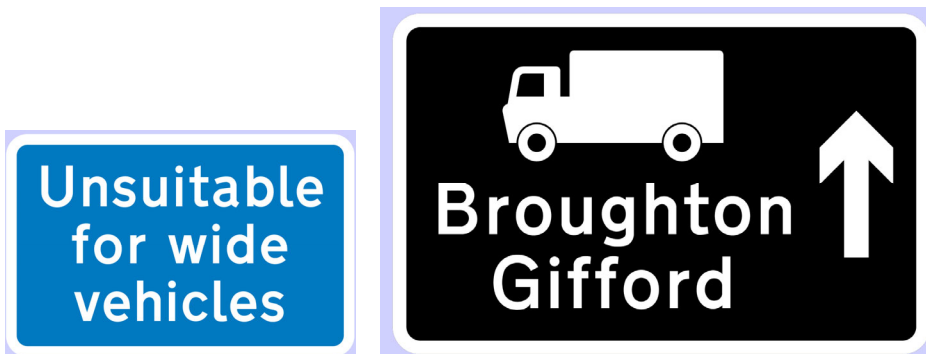
- Replacement regulatory weight limit signs.
- Provision of advisory “unsuitable for wide vehicles” signs.
- Advisory lorry sign to show Broughton Gifford as a destination further along the B road.
- Advance direction sign to show Broughton Gifford as a right turn onto East Lane.

Example designs:

Regulatory Signs



Advisory Signs



Directional Sign



A ball park estimate to provide such a scheme, including temporary traffic management would be in the region of £3,300.

Mark Stansby
29/01/19

WILTSHIRE PRACTICE NOTE

TEMPORARY SPEED INDICATOR DEVICE SITE ELIGIBILITY AND DEPLOYMENT CRITERIA

1.0 Introduction

- 1.1 Speed Indicator Devices are a means of raising awareness of vehicle speeds and educating driver behaviour. They are useful in supporting other methods of direct speed control such as Police enforcement and Community Speedwatch (CSW) programmes. They can provide a means of highlighting speed issues where direct measures cannot be used, such as where speeding occurs at night or at locations with difficult access.
- 1.2 SIDs should only be used at the sites meeting the eligibility criteria.
- 1.3 SIDs should be deployed on a temporary basis and are normally in place at a site for 14 days. To maintain their effectiveness they should not be redeployed until a minimum time of 8 weeks has elapsed. SIDs should only be deployed on roads subject to 20, 30 and 40 mph speed limits. Enforcement activities on roads with higher speed limits remain solely within the remit of the Police.

2.0 Eligibility Criteria

- 2.1 The Council will undertake Metrocounts at each requested site in order to measure vehicle speeds and allow assessment against the criteria. The Metrocounters will be in situ for a week at each site and will record vehicle speeds and volumes at all times during that week. If the request indicates that speeding is a problem at certain times of the year this will be taken into account. This enables determination of any trends relating to speed at certain times of the day or night. No site will be considered for SID deployment until a traffic count is undertaken.
- 2.2 The eligibility criteria for the use of SIDs is set out in the table below. The threshold levels have been set to accord with the National Police Chiefs Council (NPCC) speed enforcement guidelines.

	Speed Indication Device (SID)
20 mph limit	85 th ile speed 24.1 mph and over
30 mph limit	85 th ile speed 35.1 mph and over
40 mph limit	85 th ile speed 46.1 mph and over

The 85th percentile speed is that not exceeded by 85% of the vehicles using the route.

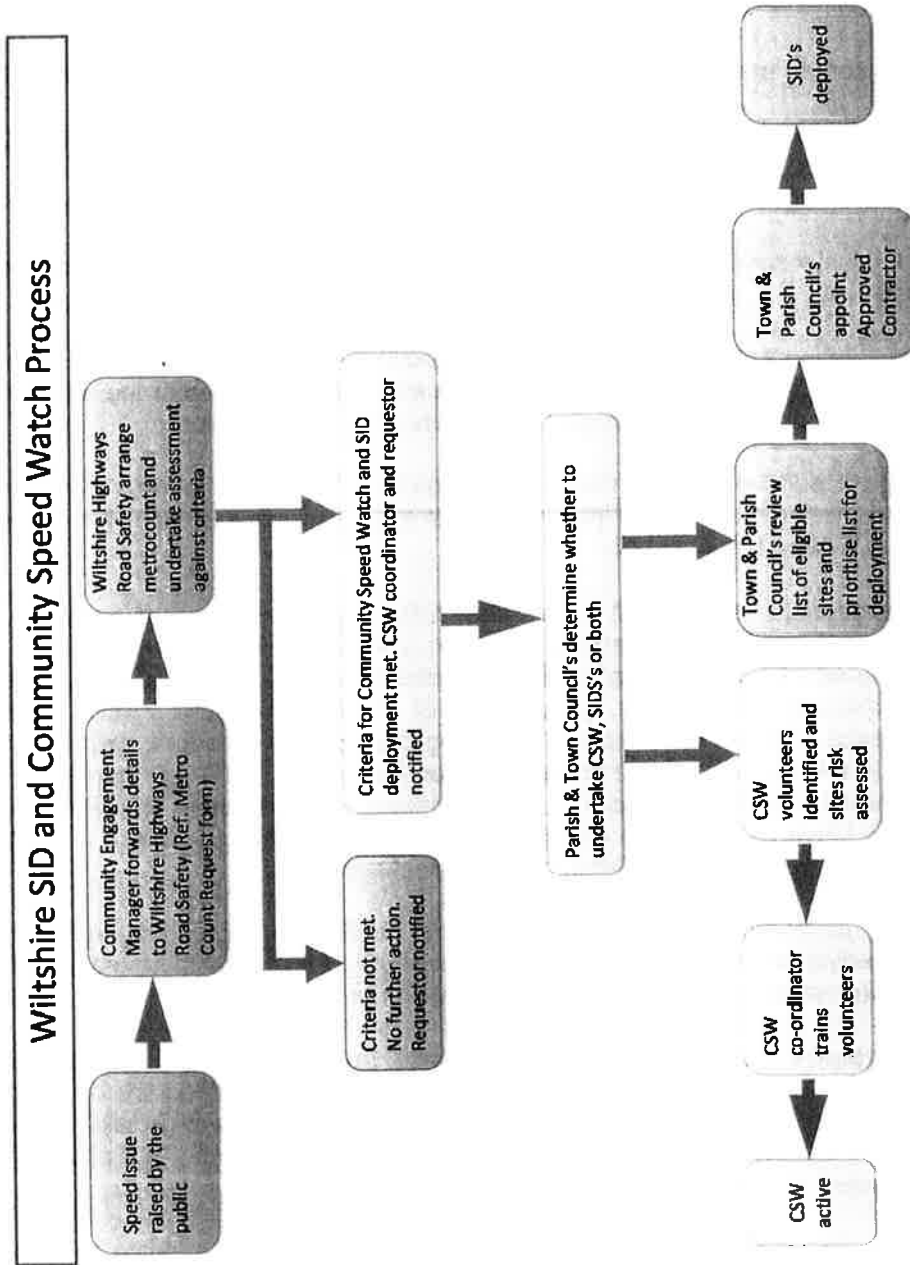
Note: The threshold levels for SID's are the same as those used for Community Speedwatch.

- 2.3 A flow chart illustrating the process is included at **Appendix A**

3.0 SID Deployment

- 3.1 SIDs should be deployed on a temporary basis and should not be in situ for more than 14 days. Research by the Transport Research Laboratory has indicated that the effect of the SID on speed reduction is greatest within the first two weeks of deployment, with sites having SIDs in situ for longer recording little or no further speed reductions after two weeks ('Effectiveness of Speed Indicator Devices on reducing vehicle speeds in London', TRL, 2008).
- 3.2 The Council has a total of 35 SIDs together with batteries and charging packs. These will be made available free of charge to Town and Parish Councils on a first come first serve basis. However, preference will be given in cases where at least 4 Town and Parish Councils are willing to collaborate in running a joint programme. Once the Councils SIDs have been allocated it will be for the Town and Parish Councils either singularly or in collaboration to purchase any number of their own SIDs should they choose to do so.
- 3.3 The Town and Parish Councils will be responsible for putting together, monitoring and reviewing a programme for SID deployment.
- 3.4. Deployment of the SIDs can be undertaken by any approved Contractor. The approved Contractor must have Streetworks accreditation (for more details see www.gov.uk/government/publications/street-works-qualifications-how-to-qualify-register-and-re-register) and Public Liability Insurance of at least £5,000,000. Responsibility for checking and approval of suitable contractors rests with the Town and Parish Councils and is therefore self policing.
- 3.5 It will be for the Town and Parish Councils to decide on how many contractors are engaged and how any payment mechanism should work. Deployment by members of the public or other groups is not permitted due to safety and liability considerations.
- 3.6 Town and Parish Councils are encouraged to review, amend or add to the deployment programme not less than every six months to take into account new sites or to allow sites which may not have been deemed a priority during the initial programme to be incorporated.
- 3.7 Other factors relating to SID deployment are set out at **Appendix B**

APPENDIX A



Appendix B

Temporary Speed Indicator Devices (SID) Deployment Guidelines

1. These guidelines apply to all SIDs used on the Wiltshire Highway network regardless of the funding source, ownership and location for the SID.
2. Sites should meet the eligibility criteria as set out in the Wiltshire practice note.
3. The SID should not be in situ for more than 14 days at the chosen eligible site.
4. The SID should not return to monitor a site within 8 weeks of the previous visit.
5. The exact location of the SID within the eligible site can be varied within the site limits at each visit
6. Any additional infrastructure required to enable SID deployment to take place must be funded by the Area Board / Community Area Transport Group or the relevant Town / Parish Council and approved by Highways officers prior to installation
7. Trigger Speeds are set to match the Police threshold levels for prosecution and as such should not be altered. In a 20mph limit the trigger speed is 24mph, in a 30mph it is 35mph and in a 40mph it is 46mph.
8. SIDs need to be mounted at a minimum height of 2.0metres above ground level (to avoid damage / vandalism) in areas where no pedestrian or cycle movements take place and 2.4metres where pedestrian and cycle movements do take place. They must have an edge clearance to the running carriageway of 450mm minimum. They cannot be fixed to telegraph poles or concrete street lighting columns. No ladders, step ladders or other aids should be placed in direct contact with or leant against the lighting column or post as the additional weight could actually cause them to fail / fall over. It will be for the Town and Parish Councils to ensure that the Approved Contractors are aware of these requirements. Any damage to Highway furniture will be recharged.
9. When deployed on a street lighting column notification should be given to Wiltshire Council by sending an e mail to streetlighting@wiltshire.gov.uk providing the dates of deployment, the road name, and the column identification number.
10. SIDs require a straight road on the approach, free of obstruction, to allow the radar to accurately assess the vehicle speed. Dips in the road will affect the operation of the SIDs, as can bus shelters reflecting the sun. Consideration needs to be taken for local residents as SIDs can shine / reflect through nearby property windows. SIDs should not be positioned close to the speed limit terminal point.

Speedwatch and SIDs Frequently Asked Questions

1. Why can SIDs only be deployed on roads subject to 20, 30 and 40 mph speed limits?

Enforcement of speed limits on roads subject to limits over 40mph has to be done by Police Officers who are suitable trained using in car or hand held speed enforcement devices. This is national practise agreed by the National Police Chiefs Council (NPCC) not just applicable to Wiltshire.

2. Why cannot SIDs stay at one location for longer than 14 days?

Research by the Transport Research Laboratory has indicated that the effect of the SID on speed reduction is greatest within the first two weeks of deployment, with sites having SIDs in situ for longer recording little or no further speed reductions after two weeks. In addition, case studies from Kingston upon Thames, where the use of SIDs is wide ranging, have shown that SIDs effectiveness reduces over time.

3. Why does a metrocount have to be carried out before SID deployment takes place?

Metrocounts are undertaken to establish if there is speeding taking place, the extent of the speeding problem and to identify the correct solution. Pedestrians and residents routinely over estimate the speed of vehicles passing by and it is vital that factual data is used. This helps to identify those locations which genuinely have a speeding problem and also means that further comparative metrocounts can be undertaken to establish whether the problem has been addressed.

4. Can a SID be used to collect traffic data?

The data capture capability that some SIDs have has not been utilised due to concerns over the reliability of the data. The presence of the SID itself may alter driver behaviour and collecting data from it may give a false impression or different set of results that may not be representative. In addition data is only collected in one direction. To enable comparison between before and after speeds, those sites where SIDs are deployed may be subject to further Metrocounts as these provide more reliable data.

5. What does the 85th percentile mean and why is it chosen? Does this not mean that speeding is being tolerated?

The concept of the 85thile speed has been developed from the considerable body of research and observation carried out to analyse driver behaviour. It is the highest speed at which most drivers can be considered to be driving sensibly and in a manner appropriate for the prevailing conditions. Those drivers exceeding the 85thile value are therefore much less likely to conform to reasonable patterns of behaviour and consequently would pay little regard to safety enforcement measures. The 85thile value can therefore be regarded as a cut off point beyond which safety measures would have no reliable practical or statistical value.

The 85thile speed is defined as that which reasonable people tend to adopt according to the road environment and is calculated by recording the speeds at or below which 85% of all vehicles travel under free flowing conditions past a nominated point. For example if a count records the speeds of 100 vehicles then the top 15 are discounted and the resulting highest speed is then the 85thile value.

6. Can we have a permanent SID like the ones we see elsewhere in other Counties?

National evidence has shown that the effectiveness of permanently installed vehicle activated signs for speed education purposes reduces with time. The use of temporary SIDs is intended to maximise the impact of this type of sign on motorists.

7. Can SIDs be used at sites not meeting the criteria?

The Town and Parish Council's may, at their discretion, choose to add sites that have been subject to an automatic traffic count but that do not meet the eligibility criteria to the SID deployment list. It will be for the Town and Parish Councils to decide if the SID deployment is justifiable in these circumstances. However, use of SIDs at sites where there is no speeding problem is not encouraged as this may impact on the availability and frequency of deployment at those sites with a speeding problem and lessen the overall impact that SIDs are intended to have.

8. How often do they need service / recalibration?

Annually

9. What is the life of a battery before it needs replacement?

There is not really an answer for this one as the weather plays a large part in how long they keep the charge. This is better on warmer days than cold. Any decrease in the 12 volt batteries will display when they are attached to the SID. Once connected to the SID the batteries will work at the lowest voltage. So for a larger SID connect to three batteries, two new 12 volt batteries and one 10 Volt – all three batteries will run at 10 volts. The charging device is plugged into a 240V socket and the batteries (depending of their state of discharge) a charge may take up to 24 hours.

10. What is an Approved Contractor?

An approved contractor is a company, business, group or individual who holds Streetworks accreditation and has a minimum £5,000,000 of Public Liability Insurance.

Report to	Melksham
Date of Meeting	13/02/2019
Title of Report	Community Youth Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Melksham Area Board.

Application	Grant Amount	
Applicant: Young Melksham Project Title: Young Melksham 13-18year old youth work project	£4000.00	
Applicant: 1st Broughton Gifford and Holt Scouts Project Title: BGH Scouts Jamboree Fund	£2050.00	
Total grant amount requested at this meeting	£6050.00	

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2018/19 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2018/2019.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

3. The applications

<p>Applicant: Young Melksham Project Title: Young Melksham 13-18year old youth work project</p>	<p>Amount Requested from Area Board: £4000.00</p>	
<p>This application meets grant criteria 2018/19.</p> <p>Project Summary: We are looking for funding to support the continued delivery of positive activities in our youth club sessions for 13-18 year olds on Wednesday and Thursday evenings.</p>		
<p>Applicant: 1st Broughton Gifford and Holt Scouts Project Title: BGH Scouts Jamboree Fund</p>	<p>Amount Requested from Area Board: £2050.00</p>	
<p>This application meets grant criteria 2018/19.</p> <p>Project Summary: Of all the beneficial activities offered by Scouts camps and wider expeditions are among the most important giving young people the chance to gain independence learn new skills experience new places develop teamwork and much more. We encourage all our scouts to attend camp and offer financial assistance and sibling discounts where appropriate to make it possible. In addition, we are keen to support our scouts in joining overseas expeditions run by the Scouts Association. The Group would like to replenish its Jamboree Fund in order to continue offering help in enabling our young people to have these life-changing opportunities.</p>		
<p>Report Author: Rhys Schell, Melksham Area Board 01225 716752</p>		

Grant Applications for Melksham on 13/02/2019

ID	Grant Type	Project Title	Applicant	Amount Required
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ID	Grant Type	Project Title	Applicant	Amount Required
652	Youth	Young Melksham 13-18 year-old youth work project	Young Melksham	£4000.00

Submitted: 03/01/2019 10:27:50

ID: 652

Current Status: Application Appraisal

To be considered at this meeting:
13/02/2019

1. Which type of grant are you applying for?
Youth

2. Amount of funding required?
£501 - £5000

3. Are you applying on behalf of a Parish Council?
No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?
Young Melksham 13-18 year-old youth work project

6. Project summary:
We are looking for funding to support the continued delivery of positive activities in our youth club sessions for 13-18 year olds on Wednesday and Thursday evenings.

7. Which Area Board are you applying to?
Melksham

8. What is the Post Code of where the project is taking place?

SN12 7NY

9. Please tell us which theme(s) your project supports:

Informal education

Youth work/development

Sport/Leisure

Arts/Culture

Employment or training

1:1/group work

Community Project

Volunteering

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

12/2017

Total Income:

£58988.00

Total Expenditure:

£63426.00

Surplus/Deficit for the year:

£-4428.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£10049.00

Why can't you fund this project from your reserves:

We currently run four youth clubs per week together with a free-to-access counselling service which all rely on limited funding we have very restricted reserves that are held for dealing with any emergencies that may arise such as urgent repairs etc.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£18095.45		
Total required from Area Board		£4000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Youth workers	9722.02	Subscriptions	yes	7800.00
Tuck Shop Stock	1629.00	Tuck Shop Sales	yes	2715.00

Equipment/Activity costs	475.00
Admin costs	1113.75
Marketing	400.00
Hall Hire	3000.00
Preparation time	1755.68
Total	£18095.45

£10515

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

631	Youth	BGH Scouts Jamboree Fund	1st Broughton Gifford and Holt Scouts	£2050.00
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Submitted: 08/11/2018 17:47:13

ID: 631

Current Status: Application Appraisal

To be considered at this meeting:

13/02/2019

1. Which type of grant are you applying for?

Youth

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

BGH Scouts Jamboree Fund

6. Project summary:

Of all the beneficial activities offered by Scouts camps and wider expeditions are among the most important giving young people the chance to gain independence learn new skills experience new places develop teamwork and much more. We encourage all our scouts to attend camp and offer financial assistance and sibling discounts where appropriate to make it possible. In addition, we are keen to support our scouts in joining overseas expeditions run by the Scouts Association. The Group would like to replenish its Jamboree Fund in order to continue offering help in enabling our young people to have these life-changing opportunities.

7. Which Area Board are you applying to?

Melksham

8. What is the Post Code of where the project is taking place?

SN12 8RX

9. Please tell us which theme(s) your project supports:

Youth work/development

Residential

Volunteering

Environment

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2018

Total Income:

£9654.00

Total Expenditure:

£8248.00

Surplus/Deficit for the year:

£1406.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£2000.00

Why can't you fund this project from your reserves:

Our reserves are committed to ongoing maintenance projects such as refitting the aged and unsanitary kitchen at the Scout Hut recladding the external structure concreting the external space to make it more usable and building a secure external store.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4100.00		
Total required from Area Board		£2050.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Tanzania2020 donations 4 x 500	2000.00	Individual Fundraising	yes	1000.00
Summer Camp sibling contributions 7 families @300 each	2100.00	Our Reserves	yes	1050.00
Total	£4100			£2050

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.



Melksham Area Board Report

February 2019

Hello and welcome to this month's Community policing report.

Wiltshire Police is bucking the national trend of increasing crime figures by seeing a reduction of 1%.

At a time when violent crime continues to increase, dominate national media and rightly concern local communities a decrease in knife crime of 18% since September 2017, has been recorded in Wiltshire.

Angus Macpherson, Police and Crime Commissioner for Wiltshire and Swindon, said: "The impact of knife crime can be devastating, not only for the victim and perpetrator, but also their families and friends.

"We are not seeing the same problems in Wiltshire that there are nationally because of the work being done by Wiltshire Police alongside the local authorities and other partners to tackle knife crime. This year I want to be able to allocate funding for a renewed focus on crime prevention using a range of tactics to target those who may commit crime in future.

"But the reality is that the police cannot tackle this alone and need to draw upon the strength of communities to play an equal part.

"Parents and schools can play their part by checking what their children are carrying in their bags; it's a good way to educate youngsters too that being caught with a knife could mean they end up in serious trouble as well as risking being injured themselves.

"Long term - good education and prevention means the wider community becomes a safer one.

"I am determined that we will continue to do as much as we can to eradicate knife crime in Wiltshire. Just one knife-related incident is one too many and I am acutely aware of this."

T/ Assistant Chief Constable Deborah Smith, the Force lead for crime, justice and vulnerability said "Wiltshire still remains one of the safest counties to live and work in, and the crime statistics released today show us as one of only four UK forces reporting an overall reduction in crime.

"Due to national media coverage of knife crime problems across the UK, we know this is an area that people have particular concerns about. However, here in Wiltshire, we have seen an 18 per cent reduction in knife crime since September 2017.

“There is still a lot of crime prevention work to do around people carrying knives, as incidents of weapon possession are up 3 per cent, but overall we are making very good progress. In September the Force held a county-wide knife amnesty which resulted in 427 knives being taken off our streets.

“It is concerning that society seems to be becoming more violent and dealing with this problem is just one of the many challenges facing a modern day police force. We’d like to reassure our communities that despite the crime statistics released today showing a 3 per cent increase in violent crimes in Wiltshire, these incidents are often linked to wider issues such as drug and alcohol abuse or mental health episodes. We continue to work closely with our partners to tackle these wider issues.

“It is also important to note that serious violent crimes such as the recent incidents we have seen in Swindon are very rarely random attacks. The people involved in these sorts of crimes are often known to each other and are usually linked to wider issues such as gangs and drug dealing including dangerous drug networks and county lines.

“Wiltshire Police continues to work closely with our partners to focus on early intervention and prevention in relation to violent crime. This is being driven through the Swindon and Wiltshire community safety partnerships and includes new initiatives to tackle violence across the county.

“If you suspect someone of illegally carrying a knife, I’d urge you to report it to the police immediately by calling 101, or 999 in an emergency. Alternatively information can be passed to Crimestoppers anonymously by calling 0800 555 111.”

This relates to today's crime statistics report by ONS. You can see full statistics here - <https://www.ons.gov.uk/releases/crimeinenglandandwalesyearendingseptember2018>

CRIME EXCEPTIONS DATA

These figures are based on an evaluation of data, over a two year rolling period. Using this data we can predict what figure is the average that should be reported in a specific month, and what are the higher and lower parameters that we may expect. Figures outside of these parameters are classed as ‘Crime Exceptions’.

ED11 – Melksham Town

January showed 85 crimes for the beat area, against the average of 89.9 offences for this same month over the last two years. The largest four crime groups that accounted for 81% of ED11 crime are as follows :

Theft showed 25 reported crimes, compared to an average of 24 offences.

Violence against the Person showed 24 reported crimes, compared to an average of 31.3 offences.

Criminal Damage showed 12 reported crimes, compared to an average of 14.1 offences.

Public Order showed 8 reported crime, compared to an average of 5.1 offences.

feedback@wiltshire.police.uk

ED12 – Shaw, Whitley, Atworth, Broughton Gifford, Beanacre and Berryfields

January showed 33 reported crimes for the beat area, against the average of 33.6 offences for this same month over the last two years. The largest four crime groups that accounted for 79% of ED12 crime are as follows :

Violence against the Person showed 15 reported crimes, compared to an average of 12.8 offences.

Criminal Damage showed 5 reported crimes, compared to an average of 7.3 offences.

Public Order showed 4 reported crimes, compared to an average of 2.5 offences.

Drugs showed 2 reported crimes, compared to an average of 1.9 offences.

ED13 – Seend, Bulkington, Poulshot, Keevil, Semington, Great Hinton and Steeple Ashton

January showed 21 reported crimes for the beat area, against the average of 12 offences for this same month over the last two years. This is showing as a crime exception, as the number of offences is slightly higher than we would expect to see, however it is a minimal increase. The largest four crime groups that accounted for 95% of ED13 crime are as follows :

Vehicle Offences showed 7 reported crimes, compared to an average of 1.9 offences.

Violence against the person showed 6 reported crimes, compared to an average of 4.5 offences.

Burglary showed 4 reported crime, compared to an average of 1.8 offence.

Theft showed 3 reported crimes, compared to an average of 2 offences.

COMMUNITY POLICING PRIORITIES WITHIN YOUR AREA

WEEKLY TASKING MEETING

Inspector Andy FEE chairs a weekly internal “tasking meeting” where emerging community issues and concerns are raised and discussed for the whole West Wiltshire CPT area. From this meeting, priorities and actions are set and a tasking document produced. This involves developing strategies and the targeting of resources (including partner agencies) into tackling the issue or concern.

Op Artemis – Rural Crime patrols continue to be a focus in our rural areas. Patrols are being conducted daily, throughout the West Wiltshire Policing area.

COMMUNITY SPEEDWATCH (CSW)

Every 2 weeks, 4 Community Speedwatch Schemes across West Wiltshire are selected by Leanne Homewood for CPT support (additional targeting, enforcement and patrols) to supplement the CSW team planned sessions. These are included in our weekly tasking document for action and update. All the results from the supplementary speed checks conducted are fed back to the relevant town and parish Councils in their individual Police Reports. The current Speedwatch Schemes being supported are as follows;

Snowberry Lane, Melksham was set as one of the targeted locations throughout January. Three checks were completed at the location, no vehicles were observed exceeding the speed limit.

There were no checks within the ED12 or ED13 area throughout January. The A350 at Beanacre has been identified as an area for targeting over the next two weeks.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

Sector Inspector – Inspector James Williams – james.williams@wiltshire.pnn.police.uk

Community Coordinator – Pc Charly Chilton – charlotte.chilton@wiltshire.pnn.police.uk

feedback@wiltshire.police.uk

January 2019

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

New non-emergency patient transport service across BaNES, Swindon, Wiltshire and Gloucestershire

From 1 June 2019, the non-emergency patient transport service in Bath and North East Somerset, Swindon, Wiltshire and Gloucestershire will be provided by E-zec Medical Transport Services – a family run company focused on delivering high quality, safe, effective transportation for patients to and from a healthcare setting.

Andy Wickenden, Commercial Director, E-zec Medical Transport Services said: “We are proud to have been selected as the preferred provider for non-emergency patient transport services across BaNES, Swindon, Wiltshire and Gloucestershire. We are working closely together with the Clinical Commissioning Groups as we begin our preparations for a seamless handover and countdown to our service starting on 1 June 2019.”

Mark Harris, Chief Operating Officer, Wiltshire CCG said: “We are delighted to be working with E-zec to deliver a non-emergency patient transport service for patients across BaNES, Swindon, Wiltshire and Gloucestershire. Ensuring patients have a great experience when using the service is our priority, and we have carefully designed the contract with E-zec to provide this.”

E-zec delivers services across the UK and currently provides non-emergency patient transport services across Bristol, North Somerset and South Gloucestershire.

New Lay Member on our Governing Body

Julian Kirby was recently appointed as the third Lay Member on our Governing Body, effective from 1 December 2018. Julian is the Chief Executive of Age UK Wiltshire, a position he took up following a 30 year career in the Police – 25 years in Wiltshire and five years as Assistant Chief Constable in South Wales. Over his career in Policing and in the voluntary and community sector, Julian has

worked alongside health professionals and partners in Wiltshire to tackle the different challenges facing communities and will bring this valuable experience to the Governing Body.

Transforming maternity services together

Consultation on a proposal to transform maternity services across Bath and North East Somerset (BANES), Swindon and Wiltshire is well underway with activity to publicise the consultation and engage with the public across Wiltshire and the wider region.

As of 7 January 2019 we have received just over 900 formal responses to the proposal document.

We attended a number of Area Board and Town Council meetings in November and December with a presentation on the proposed changes, and will continue to attend meetings in January and February.

We have public meetings organised for people to talk to the clinicians and professionals about the proposed changes in:

- Chippenham Town Hall, Wednesday 9 January 2019 12.00 – 2.00pm
- Melksham Town Hall, Monday 14 January 2019 11.00am – 1.00pm
- Paxcroft Mead Community Centre, Trowbridge, Tuesday 15 January 2019 11.30am – 1.30pm
- Corn Exchange Devizes, Monday 21 January 2019 11.00am – 1.00pm.

And we will continue to be available at market days around the county, providing information and answering questions on the proposals.

The consultation document, link to the online survey and further information on engagement opportunities is available on the Transforming Maternity Services Together website www.transformingmaternity.org.uk.



The banner features the NHS logo in the top right corner. The main text 'Transforming Maternity Services Together' is centered in a large, white, sans-serif font against a blue background. Below the text is a grid of 12 small images: a yellow square, a pregnant woman, a purple square, a nurse, a purple square, a woman holding a baby, a pregnant woman, a red square, a woman holding a baby, a pink square, a woman at a computer, and a teal square.

NHS
Transforming Maternity
Services Together

Bath and North East Somerset, Swindon & Wiltshire
Local Maternity System
www.transformingmaternity.org.uk

Governing Body meeting

Our next Governing Body meeting is on 22 January 2019 at 10.00am at Southgate House, Pans Lane, Devizes SN10 5EQ. You can read the papers from previous meetings on our website www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public

News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – www.wiltshireccg.nhs.uk/news/news-archive

Campaigns

Help the NHS help you this winter by taking simple steps

We are urging people to do their bit to help the NHS cope with an increase in demand for services this winter.

As the season gets underway, health and care leaders from across the region are asking people to do as much as they can to stay healthy to avoid any unnecessary hospital stays at such a busy time.

We can all help ourselves by following some simple advice:

- If you're eligible, get your flu vaccination from your general practice or pharmacy to protect yourself against catching flu this winter. There's still time.
- If you start to feel unwell, even just from a cough or cold, don't wait until it gets more serious – get help from your pharmacist straight away. The sooner you get advice the better – pharmacists are here to help you stay well this winter.
- If you do need help over the holiday period when your GP surgery or pharmacy is closed, call NHS 111 to get the right medical attention urgently or visit www.nhs.uk which can direct you to a local service that is open
- Finally, older neighbours, relatives, friends and other elderly members of the community are more vulnerable in the winter months and may need a bit of extra help. You can help them by keeping in touch, checking if they are feeling under the weather, helping them stock up on food supplies and making sure they have the necessary medication before the Christmas holidays start.



**HELP US
HELP YOU**



STAY WELL THIS WINTER

To find out more about the campaigns we are supporting visit
www.wiltshireccg.nhs.uk/campaigns

Do you follow us?

[Back to top](#)

Keep up to date with news and information from Wiltshire CCG on social media.



NHS Wiltshire CCG



@NHSWiltshireCCG

Area Board Update February 2019

Welcome to our new Board

Healthwatch Wiltshire has appointed a new Board to help prioritise the health and social care issues that are most important to the people of Wiltshire.

The Local Leadership Board will be the driving force behind Healthwatch Wiltshire's commitment to ensure the voices of children, young people and adults are heard by those who run, plan and regulate health and social care services in the county.

The new Board is made up of Rob Jefferson, Hazel Dunnett, David Line, Irene Kohler and Andy Mintram. They will be joined by Emma Leatherbarrow, Director of Partnerships at Help and Care, Healthwatch Wiltshire's provider.

Rob Jefferson

After a brief stint working in the NHS, Rob has enjoyed a long career in Further Education, beginning as a lecturer in Biology and Human Biology, and most recently as Assistant Principal for Wiltshire College. He's been volunteering for Healthwatch Wiltshire since 2016 and sees joining the Board as a way of helping to shape the quality and development of health and care services.

Hazel Dunnett

Hazel has lived in Wiltshire for over 30 years and has an army and nursing background. She has worked in NHS hospitals, as an agency nurse, and as a school nurse at a boarding school. She has volunteered for Healthwatch Wiltshire since its launch in 2012 and enjoys meeting new people and listening to their feedback.

David Line

A former executive at British Airways and Allied Dunbar, David was also General Manager of Prospect Hospice, overseeing its



From left: Emma Leatherbarrow, Irene Kohler, Andy Mintram, Hazel Dunnett, David Line and Rob Jefferson

expansion and construction of the new building in Wroughton in 1995. He has held board positions with organisations including Age Concern Wiltshire, Pewsey Campus Operations Board, GreenSquare Housing Group and the Kennet and Avon Canal Trust.

Irene Kohler

Irene has a background in adult education, specialising in developing and ensuring access to education for adults with physical, sensory and learning disabilities, people with mental health issues and older people. She has also worked in advocacy, supporting older people to get access to services and resources. She is the older people's champion in Salisbury.

Andy Mintram

Andy is a Business Manager at a large GP practice in Poole, Dorset, and has worked in the NHS since 2009. He sees building strong relationships between the public and those who commission and provide health and care services as key to improving services in Wiltshire.

Emma Leatherbarrow

As Director of Partnerships at Help and Care, Emma is responsible for working closely with a wide range of different organisations across south central England to deliver high quality services for people and communities.

Update for Melksham Area Board

FROM:

MELKSHAM TOWN COUNCIL

DATE OF MEETING:

13 February 2019

HEADLINES

New Town Clerk

Melksham Town Council are delighted to welcome Linda Roberts as their new Town Clerk who started on 2 January 2019, Linda comes with a wealth of experience in Local Government.

Linda is currently meeting with representatives of various community groups and businesses and is working on a Corporate Plan/Strategic Plan for the Town Council going forward.

King George V Park

The Town Council have approached Wiltshire Council requesting that the King George V Playing Fields are transferred into their ownership. Whilst negotiation on the transfer of the park have not yet concluded, written confirmation from Wiltshire Council of permission to proceed with the improvements has been obtained. In the meantime, NVB Consultants have been appointed to support delivery of an improvements programme for the park who have produced a final plan based on consultation responses.

It is proposed to deliver improvements in stages, as and when funds become available, with the first phase being the delivery a splashpad and ancillary works. To facilitate the splashpad project, a preferred supplier has been appointed to bring this project to fruition.

The Masterplan and phasing:



Update for Melksham Area Board

Play Areas

The Town Council are seeking a have a 7 year licence from Wiltshire Council for all play areas within the town, whilst awaiting a response from Wiltshire Council, the Town Council have undertaken an audit of the various play areas and appointed a contractor to undertake improvements to the various parks following the audit.

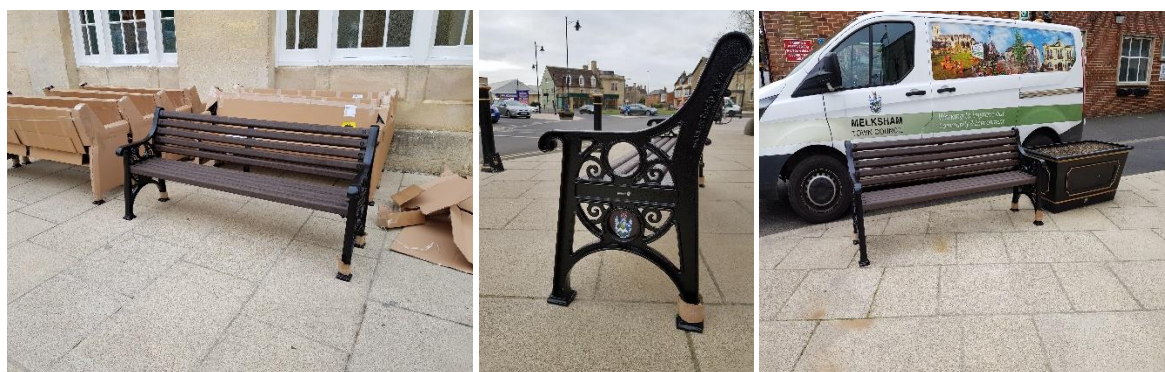
Melksham Town Council Outdoor Seating Project

Melksham Town Council are pleased to announce the installation of 7 new benches within the Town. These benches were match funded by the Area Board as part of their Outdoor Seating funding programme in 2018.

The new benches are located at the following locations:

- On the footpath linking Cranesbill Road to the Eastern Bypass adjacent to the noticeboard
- On the footpath between The Woody play area and the bridge heading towards Ruskin Avenue
- 3 x at intervals along the Eastern Bypass between Sandridge Road and Snowberry Lane
- On Sandridge Road, at the bus stop almost opposite No 29
- On Forest Road, after Murray Walk

It is hoped that the provision of these new benches will help more people to be able to walk along key routes within the town, by providing the opportunity for rest breaks along the way. Several other benches in the town have also been repaired and are now back in use.



Update for Melksham Area Board

By-election

Following the resignation of Councillor Simon Hedley, a by-election is taking place on 14 February in the North Ward.

February Half Term Activities

Melksham Town Council have arranged a programme of **free** activities for February Half Term:

Tuesday, 19 February: Button Art - 10am-12pm at the Town Hall
Wednesday, 20 February: Sports Roadshow - 10am-4pm at the Assembly Hall
Thursday, 21 February: Truffle Making - 10am-12pm at the Town Hall
Friday, 22 February: #MelkshamRocks - 10am-2pm at KGV Cricket Pavilion:

Budget Setting

At a Town Council meeting on 21 January 2019 Councillors resolved to approve and set the precept for 2019/2020 at £844,910, representing an increase of £12.34 per year on a Band D household. This will allow the Town Council to continue to build its Capital Project, Ear Marked Reserve and honour the commitment made for improvements to facilities and services for residents.

FORTHCOMING DATES:

22 March Mayor's Reception

Update for Melksham Area Board

Name of Parish/Town Council	SEEND PARISH COUNCIL
Date of Area Board Meeting	13 February 2019

Headlines/Key successes

- WW1 Commemorative Bench bought with help of £400 Area Board Grant

- Completion of Defibrillator Project

Update for Melksham Area Board

Projects

WW1 Commemorative Bench Project - A short service of dedication service was held on 12th January for the WW1 Commemorative Bench placed by the War Memorial in the Seend Churchyard. The bench was bought with £400 grant money from the Melksham Area Board, with Seend RBL and the Parish Council jointly paying the balance. There was also a small donation from Seend WI which paid for the inscription.

The bench was bought to commemorate the 100th anniversary of the end of the First World War and to remember the 25 soldiers from the Parish who died. The Parish Council had hoped to join Wiltshire Council's project to plant a tree for every Wiltshire soldier who died, but could not find a suitable location to plant all the trees in one place. The PC felt the bench would be a fitting way for Seend Parish to remember with gratitude the 25 men who gave their lives for us.

Defibrillator Project – Seend Parish Council has completed it's 3 year project to install a defibrillator in the three areas of their Parish: Seend, Seend Cleeve and Sells Green. The 3rd defibrillator has just been installed in the PC adopted red phone box by the Three Magpies Pub, Sells Green. The first was placed in the entrance to the Community Centre in Seend, and the second on the outside wall of The Brewery Pub in Seend Cleeve.

The defibrillators and cabinets were bought with the Sandridge Solar Farm Community Benefit Payments that the Parish Council had received over the last 3 years. The 3rd defibrillator was additionally funded by a donation from the The Three Magpies Pub, the proceeds from the sale of a barrel of beer donated by Wadworth & Co. The defibrillators were purchased from the British Heart Foundation through their "fund a public access defibrillator scheme", so bought at a reduced cost.

The Parish Council is delighted to have been able to provide this valuable life-saving equipment for the Parish

Forthcoming events/Diary dates

-

Signed: Sue Bond (Seend Parish Clerk)

Date: 8th February 2019

Melksham Seniors Update - 13 February 2019

Our social events are proving a great success, our first Monday of the month is already trebled in numbers, this is down at the Forest Community Centre in the afternoon 1.30pm until 4pm, we have asked all the seniors what they would like to do, some come to chat over a coffee or tea with cake and biscuits, others like to play games, like Ludo, or scrabble, dominoes, we also have a raffle, prizes are brought in by committee or others so as there is a good lot of prizes. All the above and more as this is what they want and have asked for.

We then have our weekly social event on Thursday morning 10am until 12.30 pm, at the Riverside Club, this again has proved very successful, from 8 or 10 Seniors turning up, there is now regularly over 30 seniors, again they love there Sing a Long with Sue every two weeks other weeks we have gentle exercise with Claire, then there could be a quiz, play games, we have had various talks, like Melksham Historical Society, flower arrangement, also we have a raffle, coffee and biscuits, talks on Wiltshire Wildlife, all which has been asked for by our seniors.

Then on the 3rd Monday of the month we have our very successful film show, 1.30 pm until 4pm at the Assembly Hall, the films have all been asked for by our seniors, this month's Film is Mamma Mia, quite an up to date film, this is another way we are getting more seniors from the villages that surround Melksham to help them from loneliness and isolation, last month January we had well over 100 seniors turn up and it was bitter cold wind as well.

Then we have our Outreach Project this is a pilot scheme to go out to the villages and get as many seniors as we can to sign up for an identity Card then come into Melksham town Centre and use the shops and our social events we have signed up for our project Taxis and other businesses, they have promised to give a small percentage discount on any purchase, this has turned out to be so successful, we hoped that if we got 50 seniors signed up we would be happy, we are nearly 300 seniors and more as I'm writing this mail, this comes from our advert in the Melksham News, word of mouth, going to others lunch clubs like Queenway Chapel over 60 signed up there. We are going to go to all the villages in the Melksham without Area, one each month until we can annihilate loneliness and isolation.

We also are going to use the Canberra and mix with the younger generation for our Tea and Talk, the furniture and toilets need updating, this I'm sure will go well once it's up and running. Again we asked our seniors if that's what they would like and yes they think it will work.

Melksham Shed.

The Shed has been running now for four years. The membership has grown from a hand-full of dedicated men to 26 paid up members. Our days have extended from a Monday to Wednesday and Friday mornings, with the possibly afternoons as an option or another day!.

The projects that we have taken on, have been supporting the community with replacement sun roofs, building raised planting beds, repairing flower planters plus much more. We are currently building 'quilters frames' for the ladies quilting club and supporting the Forest Community Centre, our neighbours, with repairs.

All the current membership work well together and there is a real sense of comradery. The Shed is there to provide members with a sense of belonging and part of the bigger picture, that they can influence the way forward for the future of The Shed. This is done on a monthly 'Social Night at The Pub' when important, and trivial issues are raised, when everyone has an equal say and where plans are discussed and agreed. In a nut shell – a 'committee-less' group with equal responsibly for the success of the SHED.

Through savings of coffee money and generous donation by the community, for project done, as well as donations by members of the Shed, we have managed to purchase a much needed storage container. However, the major cost are now in the fitting out, painting, roofing etc of this new acquisition.

We are therefore asking the Area Board to support a grant application for this next phase.

Report to	Melksham Area Board
Date of Meeting	13/02/2019
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: The Shed Melksham Project Title: Melksham Shed Storage Container View full application	£1500.00
Applicant: Young Melksham Project Title: Young Melksham new tables for cafe area View full application	£920.00
Applicant: Melksham Town Council Project Title: King George V Playing Fields Splashpad View full application	£5000.00
Applicant: West Wiltshire Group of the Ramblers Association Project Title: Bowerhill to Seend stile upgrade to kissing gates View full application	£2709.00
Applicant: 1st Broughton Gifford and Holt Scouts Project Title: Broughton Gifford Scouts Solar Power Conversion View full application	£515.00
Applicant: Keevil Cricket Club Project Title: Keevil Cricket Club - Ground Equipment View full application	£1059.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to

them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2018/2019 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
3107	The Shed Melksham	Melksham Shed Storage Container	£1500.00
Project Description: Melksham Shed workshop provides DIY activity for older people. The current workshop due to the expanding membership is unable to provide a secure store for materials or on-going craft work.			

Input from Community Engagement Manager:
The application meets the 2018/19 Community Area Grants funding criteria.

Proposal
That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3151	Young Melksham	Young Melksham new tables for cafe area	£920.00

Project Description:
Young Melksham require new tables for the cafe area in the Canberra Centre to the advantage of helping to let the building equip it for the Melksham Seniors group to run their Tea and Talk session on a Sunday afternoon and for use by our members during Youth Club sessions.

Input from Community Engagement Manager:
The application meets the 2018/19 Community Area Grants funding criteria.

Proposal
That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3092	Melksham Town Council	King George V Playing Fields Splashpad	£5000.00

Project Description:
Melksham Town Council are looking to enhance the local provision of play and recreational facilities within the town by putting in a much-demanded water-play facility within the King George V Playing Fields.

Input from Community Engagement Manager:
The application meets the 2018/19 Community Area Grants funding criteria.

Proposal
That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3067	West Wiltshire Group of the Ramblers Association	Bowerhill to Seend stile upgrade to kissing gates	£2709.00

Project Description:
West Wiltshire Ramblers would like to carry out improvements to the Public Rights of Way network around Melksham Without and Seend Parishes. This project would replace 17 stiles with kissing gates between Bowerhill and the Kennet and Avon Canal. The paths include MELW65 SEEND18 MELW36 SEEND20 MELW37.

Input from Community Engagement Manager:
The application meets the 2018/19 Community Area Grants funding criteria.

Proposal
That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3126	1st Broughton Gifford and Holt Scouts	Broughton Gifford Scouts Solar Power Conversion	£515.00

Project Description:
Broughton Gifford and Holt Scouts would like to purchase a Solar Panel and Generator to remove their reliance on a petrol generator for producing late night power

Input from Community Engagement Manager:
The application meets the 2018/19 Community Area Grants funding criteria.

Proposal
That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3139	Keovil Cricket Club	Keovil Cricket Club - Ground Equipment	£1059.00

Project Description:
We are a small village cricket team supporting opportunities for approximately 30 members young and old to have the opportunity to play cricket in the village of Keovil. We are well supported by local members of the village however require additional funding to purchase equipment to enable our continued participation in Wiltshire league cricket. We are planning to purchase sightscreens and covers to improve the quality of our playing conditions and to meet future league requirements. We have raised some of our own funds towards this and continue to do so.

Input from Community Engagement Manager:
The application meets the 2018/19 Community Area Grants funding criteria.

Proposal
That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report.

Report Author:
Rhys Schell
Community Engagement Manager
01225 716752
Rhys.Schell@wiltshire.gov.uk

Grant Applications for Melksham on 13/02/2019

ID	Grant Type	Project Title	Applicant	Amount Required
3107	Community Area Grant	Melksham Shed Storage Container	The Shed Melksham	£1500.00
3151	Community Area Grant	Young Melksham new tables for cafe area	Young Melksham	£920.00
3092	Community Area Grant	King George V Playing Fields Splashpad	Melksham Town Council	£5000.00
3067	Community Area Grant	Bowerhill to Seend stile upgrade to kissing gates	West Wiltshire Group of the Ramblers Association	£2709.00
3126	Community Area Grant	Broughton Gifford Scouts Solar Power Conversion	1st Broughton Gifford and Holt Scouts	£515.00
3139	Community Area Grant	Keevil Cricket Club - Ground Equipment	Keevil Cricket Club	£1059.00

3107	Community Area Grant	Melksham Shed Storage Container	The Shed Melksham	£1500.00
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Submitted: 11/11/2018 16:37:27

ID: 3107

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Melksham Shed Storage Container

6. Project summary:

Melksham Shed workshop provides DIY activity for older people. The current workshop due to the expanding membership is unable to provide a secure store for materials or on going craft work.

7. Which Area Board are you applying to?

Melksham

Electoral Division**8. What is the Post Code of where the project is taking place?**

SN12 7FF

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Recycling and green initiatives

Other

If Other (please specify)

Older people

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

03/2018

Total Income:

£7194.00

Total Expenditure:

£3068.00

Surplus/Deficit for the year:

£6455.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£1000.00

Why can't you fund this project from your reserves:

The Surplus funds identified in the accounts were for the setting up of the workshop which has now been completed leaving a deficit of capital in reserve to provide the necessary secure store. Materials currently are outside in the elements. The reserves relate to the annual running costs 2018-2019

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£3000.00		
Total required from Area Board		£1500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Planning process	234.00	Membership contribution	yes	500.00
Container purchase	2500.00	Donation received from projects	yes	352.00
Materials for set up	266.00	Local fundraise		2148.00
Total	£3000			£3000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The secure store will provide the ability to store safely materials used by the Shed members for community projects and personal craft work. The current storage is in the open and some materials have been stolen. The Shed is planning to run a community activity for early Dementia clients on a weekly basis which will require secure storage of the craft that is being created by them.

14. How will you monitor this?

Members of The Shed take full responsibility for the monitoring of activity to ensure that it complies with its constitution and aims.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Funding will be sort by crowd funding from other organisational grants together with further contributions by members and donations.

16. Is there anything else you think we should know about the project?

This project grant does not form part of any other larger project.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3151	Community Area Grant	Young Melksham new tables for cafe area	Young Melksham	£920.00
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Submitted: 10/01/2019 08:53:48

ID: 3151

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Young Melksham new tables for cafe area

6. Project summary:

Young Melksham require new tables for the cafe area in the Canberra Centre to the advantage of helping to let the building equip it for the Melksham Seniors group to run their Tea and Talk session on a Sunday afternoon and for use by our members during Youth Club sessions.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7NY

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2017

Total Income:

£58988.00

Total Expenditure:

£63426.00

Surplus/Deficit for the year:

£-4428.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£10049.00

Why can't you fund this project from your reserves:

We have restricted reserve funds which are required for if we needed to deal with an emergency such as urgent repairs etc.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£920.00		
Total required from Area Board		£920.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
GoPak 5ft round folding tables x 4	920.00			
Total	£920			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Young Melksham run youth club sessions at the Canberra Centre for young people aged 8 to 18 and up to 25 for young people with special educational needs and disabilities. We have contact with some 200-young people on a weekly basis including during the school holidays. We also let the building out to the general public and the Melksham Seniors Group are planning to start a Tea and Talk session in the Canberra Centre on Sunday afternoons. We also have a chairasise chair aerobics group working with older people every Tuesday and Thursday who gather for tea and biscuits after their session in the cafe area. The furniture that we currently have in the cafe area was inherited by us when we began using the building in 2015 and it is past the end of its useful life as much of it is broken. We require new tables which will benefit our club members who use the cafe area to socialise play games and participate in arts and crafts activities. We have identified replacement tables which are foldable thus allowing us to have age appropriate equipment available. The furniture will also help us to let the building thus making the charity more sustainable as it will make the cafe area more useful and aesthetically pleasing to those who would potentially like to hire the centre.

14. How will you monitor this?

Once the new furniture has been installed we will continue to work with users of the building to ensure it is best meeting their needs.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The provision of this new equipment will make The Canberra Centre a more sustainable and desirable venue providing a valuable long-term community resource.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3092	Community Area Grant	King George V Playing Fields Splashpad	Melksham Town Council	£5000.00
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Submitted: 30/10/2018 09:31:24

ID: 3092

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The majority of costs are coming from the precept. As this is a large expenditure the Town Council are also seeking support for a small proportion of the overall cost.

5. Project title?

King George V Playing Fields Splashpad

6. Project summary:

Melksham Town Council are looking to enhance the local provision of play and recreational facilities within the town by putting in a much-demanded water-play facility within the King George V Playing Fields.

7. Which Area Board are you applying to?

Melksham

Electoral Division**8. What is the Post Code of where the project is taking place?**

sn12 6es

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

08/2018

Total Income:

£477530.00

Total Expenditure:

£356741.00

Surplus/Deficit for the year:

£120789.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£00.00

Why can't you fund this project from your reserves:

The Town Council has earmarked a substantial amount towards this project already. It is felt that it would not be possible to use more funds from reserves than have already been allocated.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£140500.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Features Surfacing	117500.00		Earmarked reserves	yes 112500.00
Fencing and Gates	9000.00		Earmarked Reserves	yes 9000.00
Grey Water Tank Water Supply	14000.00		Earmarked Reserves	yes 14000.00
Total	£140500			£135500

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

King George Playing Fields represents a fantastic opportunity to enhance the local provision of play and recreational facilities. By putting in equipment such as the Splashpad Melksham Town Council are securing a much-demanded outdoor play facility and providing facilities for people to improve their health and well-being. In addition, a facility such as this is very universal and will meet the play needs of both able and less able children. This facility will help to bring the community together in a positive activity. By drawing people into the centre of town there will be a knock-on effect for local businesses.

14. How will you monitor this?

Visitor numbers will help track the number of residents benefiting from the enhanced service on offer. Additional feedback may also be gathered from council staff in attendance at the park.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The application is for assistance with the initial large capital outlay. Ongoing maintenance costs will be covered by the council precept within the towns maintenance and play areas budgets.

16. Is there anything else you think we should know about the project?

This project starts the initial phase of a larger project looking to improve the facilities across King George V Playing Fields. Melksham Town Council have currently earmarked a fund

totalling £501000 for the whole project but this would mean that other projects would be unable to proceed.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3067	Community Area Grant	Bowerhill to Seend stile upgrade to kissing gates	West Wiltshire Group of the Ramblers Association	£2709.00
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Submitted: 11/10/2018 11:19:25

ID: 3067

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Bowerhill to Seend stile upgrade to kissing gates

6. Project summary:

West Wiltshire Ramblers would like to carry out improvements to the Public Rights of Way network around Melksham Without and Seend Parishes. This project would replace 17 stiles with kissing gates between Bowerhill and the Kennet and Avon Canal. The paths include MELW65 SEEND18 MELW36 SEEND20 MELW37.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6RD

9. Please tell us which theme(s) your project supports:

Countryside, environment and nature

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:
(money not committed to other projects/operating costs)
 £

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£7446.00		
Total required from Area Board		£2709.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
kissing gates	4250.00	Volunteer labour		2550.00
fence posts	136.00	Rights of Way input		1173.00
Cement	170.00	Seend PC	yes	600.00
Ballast	340.00	Melksham Without PC	yes	414.00
labour	2550.00			
Total	£7446			£4737

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This project will benefit the general public who have access to Public Footpaths which will be stile free opening up Public Rights of way to people who have limited mobility and who have found stiles difficult to negotiate. kissing gates provide much easier access for older walkers and dog walkers. By upgrading these paths we will encourage people to do circular routes and also promote walkers to leave the tow path and head further afield. These upgrades will provide improved walking between Seend and Melksham. The work will be carried out by Volunteers from the West Wiltshire Ramblers Groups Tuesday morning work party who will install the gates under the guidance of Wiltshire Councils Senior Rights of Way Warden for Central Wiltshire Paul Millard.

14. How will you monitor this?

by increased usage of the paths

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The kissing gates will continue to be in use for 30-50 years and so will provide a long-lasting benefit for many years to come

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3126	Community Area Grant	Broughton Gifford Scouts Solar Power Conversion	1st Broughton Gifford and Holt Scouts	£515.00
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Submitted: 30/11/2018 11:57:34

ID: 3126

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Broughton Gifford Scouts Solar Power Conversion

6. Project summary:

Broughton Gifford and Holt Scouts would like to purchase a Solar Panel and Generator to remove their reliance on a petrol generator for producing late night power

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8LX

9. Please tell us which theme(s) your project supports:

Children & Young People

Countryside, environment and nature

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2018

Total Income:

£9654.00

Total Expenditure:

£8248.00

Surplus/Deficit for the year:

£1406.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£2000.00

Why can't you fund this project from your reserves:

The reserves are committed to ongoing maintenance projects such as refitting the aged and unsanitary kitchen at the Scout Hut recladding the external structure concreting the external space to make it more usable and building a secure external store

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1030.00		
Total required from Area Board		£515.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Goal Zero Lithium 400	650.00	Fundraising	yes	325.00
Goal Zero Boulder 100 Briefcase	380.00	Fundraising	yes	190.00
Total	£1030			£515

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

1st Broughton Gifford and Holt Scout Group are in their 104th year and continue to go from success to success providing a full programme of activities and challenges to nearly 100 618-year olds from Broughton Gifford and the surrounding villages. Following on from Baden Powells initial camp in 1907 we place camping and outdoor activities at the core of our programme. We regularly take 30-40 of the older scouts on weekend and week-long camps and once a year we organise a Group Camp for over 100 young people and leaders. Another of the key elements of the programme is sustainability. As such we have made some changes to the way we camp. We have replaced chemical toilets with self-designed composting ones we recycle more and burn less we have even recently replaced our cable ties with reusable ones as part of a drive to cut down on and ultimately try to eliminate our use of single-use plastics. One of the big elements we would like to change is our reliance on our petrol generator when camping. This is used to provide late-night lighting in the cooking and mess areas and for charging leaders mobile phones GPS and action cameras. Solar technology has now reached a level where it is a viable alternative for use in the field if youll excuse the pun and we would like to invest in some equipment that will enable us to be more self-sufficient and environmentally sound.

14. How will you monitor this?

By the peace and quiet on campsites without the petrol generator running potentially upsetting our neighbours

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

No ongoing costs

16. Is there anything else you think we should know about the project?

Not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3139	Community Area Grant	Keevil Cricket Club - Ground Equipment	Keevil Cricket Club	£1059.00
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Submitted: 31/12/2018 16:03:32

ID: 3139

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Keevil Cricket Club - Ground Equipment

6. Project summary:

We are a small village cricket team supporting opportunities for approximately 30 members young and old to have the opportunity to play cricket in the village of Keevil. We are well supported by local members of the village however require additional funding to purchase equipment to enable our continued participation in Wiltshire league cricket. We are planning to purchase sightscreens and covers to improve the quality of our playing conditions and to meet future league requirements. We have raised some of our own funds towards this and continue to do so.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6NE

9. Please tell us which theme(s) your project supports:

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

01/2019

Total Income:

£4385.57

Total Expenditure:

£3374.00

Surplus/Deficit for the year:

£1011.57

Free reserves currently held:

(money not committed to other projects/operating costs)

£1536.84

Why can't you fund this project from your reserves:

Reserves are required for league membership ongoing maintenance and other grounds costs.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2118.00		
Total required from Area Board		£1059.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
Sight Screens x 2	1840.00		Current Fund Surplus minus running costs	yes
				600.00
Ground Covers x 1	278.00		Fundraising Events in the Village (Income raised in previous year exceeded this)	
				500.00
Total		£2118		£1100

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The primary benefactors will be the players supporters and local community of Keevil who will benefit from the clubs continued involvement in league cricket and improved playing conditions. The club is made up of approximately 30 members numbers for 2019 will be confirmed at the seasons start as well as supporting members who come to watch games - approximately 20 local supporters. Whilst we don't have a youth/children's section participants in the club vary in age 9-70 and ability as we are a club that is open to all. Our inclusivity means that even those who have never played cricket before are welcomed to be part of competitive or friendly fixtures bringing a sense of camaraderie and fun for all. Players will be the primary beneficiaries of this equipment benefiting from the upgrading of our current playing facilities. This will also enable us to host additional touring sides as well as improving the ground for current fixtures thus encouraging greater visitation to Keevil. They will also be used for open access sessions for nets and practice which we aim to do 2-3 times per season each year depending on weather. These are open to players of all abilities or those just interested in some gentle sport to support their well-being and good health. Regular game days are also open to all of the local public and we encourage opportunities for young players to practice at the ground before and after fixtures. We also make our pitch

and facilities available to local residents who may want to host their own games. Equipment could also be made available to the local community for use in playing fields or other areas when not in use by the cricket club. 2019 being our 70th anniversary as a cricket club in Keevil we are also planning on hosting an open day with an inter-village cup where everyone is welcome to participate and enjoy the facilities. This is planned to include activities for young people and to introduce new members and their families to the club.

14. How will you monitor this?

Through increased participation and ongoing usage of the cricket club by local members and non-members.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Maintenance and servicing of equipment will be funded by the club through our memberships and fundraising events.

16. Is there anything else you think we should know about the project?

na

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.
